

**HARYANA STAFF SELECTION COMMISSION,  
BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151  
Website [www.hssc.gov.in](http://www.hssc.gov.in)**

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Date of publication

: 17.03.2016

Opening date for submission of online applications

: 30.03.2016

Closing date for submission of online applications

: 29.04.2016

(by 11:59PM)

Closing date for deposit of fee

: 03.05.2016

(by 11:59PM)

Online applications are invited for direct recruitment for the under mentioned 189 posts of Trained Graduate Teachers (TGT) Punjabi, (Group-C Services) using the website of Haryana Staff Selection Commission i.e [www.hssc.gov.in](http://www.hssc.gov.in). The online application can be filled up from **30.03.2016 to 29.04.2016, till 11:59 PM** thereafter website link will be disabled. The candidates are strictly advised to apply online well in advance without waiting for last date of submission of online application form. The printed copy of the online application form with necessary certificates must be brought at the time of verification/scrutiny-cum -interview. No offline application form or copy of downloaded application form will be accepted by the office. Qualifications/ eligibility conditions, age and other documents (except HTET) will be determined with regard to last date fixed to apply online applications also called as closing date i.e **29.04.2016** given in the advertisement. The details of the posts are as under: -

**TRAINED GRADUATE TEACHERS (TGT) (GROUP-C SERVICES)**

**DEPARTMENT OF ELEMENTARY EDUCATION, HARYANA**

**POSTS EXCEPT DISTRICT MEWAT (REST OF HARYANA)**

Cat No	Name of the Post	Gen	SC	BCA	BCB	EBPGC	ESM Gen	ESM SC	ESM BCA	ESM BCB	OSP Gen	O S P	O S P	O S P	Grand Total	PH C OH	PH C HH	PH C VH
1.	TGT Punjabi,	53	36	28	16	21	15	4	4	6	2	2	1	1	189	2	2	2

**Note:** 3% of vacancies shall be reserved horizontally for persons with disabilities suffering from (i) Blindness or low vision (ii) hearing impairment and (iii) Locomotor disability or cerebral palsy and these Posts are included in Total No. of Posts.

**Cat. No. 1**

**189 posts of Trained Graduate Teacher (TGT) Punjabi.**

**E.Q.**

- i. B.A. with at least 50% marks in Punjabi as an elective subject and 2 year Diploma in Elementary Education;  
OR  
B.A. with at least 50% marks as well as in Punjabi as an elective subject and 1 year Bachelor in Education (B. Ed.);  
OR  
B.A. with at least 45% marks as well as 50% marks in Punjabi as an elective subject and 1 year Bachelor in Education (B. Ed.), in accordance with NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;  
OR  
Senior Secondary (or its equivalent) with at least 50% marks and four year Bachelor in Elementary Education (B.El.Ed.)

OR  
Senior Secondary (or its equivalent) with at least 50% marks and four year B.A. Ed;

OR  
B.A. with at least 50% marks as well as in Punjabi as an elective subject and 1 year B.Ed. (Special Education).  
AND

- ii) In case of B.Ed., Punjabi as teaching subject from a recognized university.
- iii) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.
- iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET) of respective subject for the post applied, conducted by Board of School Education Haryana, Bhiwani.

**Note- The candidates those who are having/passed HTET till the date of interview after advertisement will be allowed for interview on the basis of acquiring HTET (Test) till the date of interview.**

- **Age:** 18-42 years, relaxation as given in special instructions.

For working teachers upper age relaxation (See Note-1).

- **Pay Scale:** Rs.9300-34800 with a grade pay of Rs. 4600/-

**Fee:**

Sr.No	Category of post	General		SC/BC/EBPG candidates of Haryana State only	
		Male/Female	Female of Haryana resident only	Male	Female
1.	1	150/-	75/-	35/-	18/-
2.	Physically Handicapped / Ex-Serviceman of Haryana	Nil			

The dependent of ESM and DFF are required to pay the fee as for General, SC or BCA & BCB Candidates as case may be. Fee once sent with the application form is neither transferable nor refundable/adjustable. The fee should be deposited through Net banking or e-Challan in any branch of State Bank of India, State Bank of Patiala, Punjab National Bank and IDBI Bank etc. available on payment site. Candidates are advised to choose their mode of payment i.e. Net banking or e-Challan while applying online.

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**Note 1.** Teachers working in privately managed Govt. Aided Schools, recognized schools and Government Schools shall be given age relaxation in upper age limit to the extent of service rendered by them as a teacher subject to a maximum of 5 years and for such working teachers, upper age relaxation certificate from Head of the Institute is mandatory and must be verified by DEO and counter signed by Director of Elementary Education of the concerned State even for CBSE/Central Schools and Navodaya Vidhalaya.

- Note 2.** A Diploma/Degree course in teacher education recognized by the National Council for Teachers Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B. Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.
- Note 3.** Candidate possessing higher academic or professional qualification will not be eligible unless he/she possesses the minimum qualification including HTET, if any prescribed for the said posts.
- Note 4.** There will be relaxation of 5% in B.A./B. Sc./B. Com/Senior Secondary level for Scheduled Caste (SC), Backward Class (BC), other Backward Class (OBC) and Differently abled candidates.
- Note 5.** 3% of vacancies shall be reserved horizontally for persons with disabilities of suffering from (i) blindness or low vision, (ii) hearing impairment and (iii) locomotor disability or cerebral palsy.
- Note 6.** 33% posts in each category i.e. General/Open Competition (OC), Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPGC and Ex-serviceman (ESM) shall be reserved for women and this reservation shall be horizontal.
- Note 7.** If the quota reserved for Ex-servicemen or Backward Classes remains unfilled due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes there will be 2% reservation of freedom fighter & the children/grand children to that extent.
- Note 8.** **Certificate of HTET/STET conducted by Board of School Education Haryana, Bhiwani only will be considered.**
- Note 9.** A member of Service appointed by the direct recruitment shall be liable to serve for a continuous period of five years in the rural area from the date of appointment.
- Note 10.** Reservation in Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPGC, Ex-serviceman (ESM), Outstanding Sports Persons (OSP), PHC and Women are only for Domicile of Haryana State.
- Note 11.** **Physically Handicapped Candidates means Physically Challenged/Persons with Disabilities.**
- Note 12.** Detailed instructions for filling the online application form are available on the website of HARYANA STAFF SELECTION COMMISSION i.e. [www.hssc.gov.in](http://www.hssc.gov.in)
- Note 13.** In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at helpline No. 9115004036, 9115004037, 9115004038, 9115004039 on all working days from 9:00 A.M. to 5:00 P.M.

#### **Procedure/ Instructions for Online Filling Application Form:**

##### **Special Instruction:**

The prescribed essential qualification does not entitle a candidate to be called for interview. The commission will short list the candidates for interview by holding a written examination. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

### **General Instructions:**

1. Please read the instructions and procedures carefully before you start filling the Online Application Form.
2. The candidate should fill all details while filling the Online Application Form.
3. After applying online, Registration No. and Password will be generated.
4. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and e-challan form.
5. After successful submission of application candidates can take print out of application form and e-challan.
6. The hard copy of application form along with all required documents must be brought at the time of verification/scrutiny-cum-interview.

### **Relaxation in Age :**

- i) In the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPB candidates, the upper age limit is relaxable as per Haryana Govt. instructions.
- ii) In the case of PHC General Candidates, the upper age limit is relaxable by 10 years (15 years for SCs/BCs) as per Haryana Government instructions No. 22/10/2013-1GS-III, dated 15.07.2014.
- iii) For Ex-servicemen Candidates, relaxation up to continuous Military service added by three years is permissible.
- iv) The upper age limit in respect of widow, legally separated woman, divorcee, deserted woman and unmarried woman will be upto 47 years as per Government instructions.
- v) For Teachers working in privately managed Govt. Aided Schools, recognized schools and Government Schools relaxation in upper age limit shall be given to the extent of service rendered by them as a teacher subject to a maximum of 5 years

**Reservation of posts: -** Reservation will be as per Haryana Government Instructions.

Reservation for persons with disabilities will be as per Haryana Govt. instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014.

i) Only such Persons would be eligible for reservation in Services/Posts who suffer from not less the 40% of relevant disability

**For Disabled ESM/Dependent of Killed/ Disabled in action** reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6<sup>th</sup> March, 1972.

The reservation for ESM will be utilized in the order given below:-

- i) Disabled ex-servicemen with disability between 20% to 50%.
- ii) Up to two dependents of Service personnel killed/disabled beyond 50%
- iii) Other ex-servicemen.

**Note:-1.** Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.

**Note:-2.** The dependents will include besides wife/widow, dependent sons/daughters.

The dependents of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates

ESM/DESM candidates of Haryana claiming benefit must have valid eligibility certificate on last date of submission of online application form and will have to produce the valid Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce attested photo copy of Identity Card issued by concerned Zila Sainik Board & Discharge Book at the time of interview.

**NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSII, DATED 21-11-1980 :-**

- i) A person may be working on an adhoc basis against the post advertised or somewhere else.
- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
- iv) A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

**Note :- i) The benefit of reservation will be given only to those SC/BCA/BCB/PHC/SBC/EBPG and ESM and outstanding sportsperson candidates who are domicile of Haryana State. The SC/BCA/BCB/PHC/SBC/EBPG candidates are required to submit SC/BCA/BCB/PHC/SBC/EBPG Certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sports Person shall be required to produce the Sports Gradation Certificate as per Government instructions duly issued by the competent authority. DESM shall be required to produce the Valid Eligibility Certificate duly issued by the respective Zila Sainik Board at the time of interview.**

- ii) **Qualification and other term and conditions of eligibility (except HTET) will be determined with regard to the last date fixed for receipt of online applications.**
- iii) **Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.**

A candidate whether he belongs to General or reserved category viz. SC, BCA, BCB, EBPG, ESM/DESM, DFF, PHC or OSP can submit only one online application form for a particular category of post advertised. The special instructions for online applications as given on website [www.hssc.gov.in](http://www.hssc.gov.in) must be carefully read to help in understanding and filling in the application form. **No offline form will be accepted.** All the relevant columns of the application form should be filled in.

**TEACHING EXPERIENCE:-**

Experience wherever applicable will be considered, only after acquiring the essential qualification along with details of salary of the concerned post and the experience must be countersigned by the Director, Elementary Education of the concerned State even for CBSE/Central Schools & Navodaya Vidhalaya. Teaching experience must be for the post of TGT of the relevant subject.

**Printed Copy:** Printed copy of the application form with original certificates and photocopy of self attested certificates must be brought by the candidate at the time of interview/verification alongwith Photo, Identity Proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhar Card etc.

**Action against candidates found guilty of misconduct :-**

Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been) found guilty of : (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable :-

- (a) To be disqualified from the examination/interview for which he/she is a candidate.
- (b) To be debarred either permanently or for a specified period, from any examination or recruitment conducted by HSSC
- (c) For termination of service, if he/she already in Govt. Service.

**Note:-** HSSC reserves the rights to supervise the complete recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc.

**Fake Institutions:-**

Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared fake by the University Grants Commission or not recognized by Haryana Government shall not be eligible for being considered for recruitment to the posts advertised.

**Serving Government Employees:-**

Serving Government Employees have to produce no objection certificate from their Head of department at the time of verification/scrutiny-cum-interview.

**DOCUMENTS TO BE UPLOADED WITH APPLICATION FORM**

- i) Scanned Copy of Essential Qualifications i.e. Matric showing Date of Birth and mark sheet of 10+2/Graduation/Diploma/Degree etc.
- ii) Scanned Copy of Sport Gradation Certificate in case of Outstanding Sports Persons, duly issued by the Competent Authority.
- iii) Scanned Copy of Haryana Domicile Certificate in case of BCA/BCB/SC/PHC/EBPG/ESM/DESM/DFF and women issued by competent authority.
- iv) Copy of Challan/credit certificate issued by Treasury/e-Challan as the case may be, in case of candidates who have applied earlier.
- v) Latest Scanned Photographs duly signed by the Candidate.
- vi) Scanned signatures of the Candidate.

**DOCUMENTS TO BE BROUGHT AT THE TIME OF INTERVIEW /viva**

- i) All original certificates/documents/testimonials of educational qualifications and other documents mentioned in the online applications and one set of self attested copies of all these certificates.

- ii) Printed Copy of online application form alongwith latest stamp size photograph duly attested by a gazetted officer and pasted on the application form.
- iii) Original proof of earlier fee deposited i.e. Treasury Challan / Credit Certificate issued by concerned treasury etc.

**LIKELY CAUSES OF REJECTION OF APPLICATION: -**

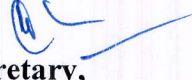
The following are likely causes of rejection:-

- More than one application form for a particular category.
- Application is incomplete and not online.
- Full fee, if not deposited in the manner prescribed.
- No qualification of Hindi/Sanskrit as prescribed in advertisement.
- Applicant does not possess the requisite academic qualification on cutoff date.
- Applicant does not indicate visible identification mark in appropriate column of application form.
- Candidate is underage/overage on the cutoff date/closing date.
- Variation in data of online application form and in original documents when brought for verification/scrutiny-cum-interview.
- Lack of essential qualification as prescribed in advertisement.

**USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF  
SELECTION COMMISSION EXAMINATION/ INTERVIEW IS STRICTLY PROHIBITED.**

Place : Panchkula

Dated: 16<sup>th</sup> March, 2016

  
Secretary,  
Haryana Staff Selection Commission,  
Panchkula. 