

HARYANA GOVERNMENT  
HOME DEPARTMENT

**Notification**

The 18<sup>th</sup> June, 2015.

No. S.O./H.A.25/2008/S.92/2015 In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with section 92 of the Haryana Police Act, 2007 (25 of 2008), the Governor of Haryana hereby makes the following rules further to amend the Punjab Police Rules, 1934, in their application to the State of Haryana, namely:-

1. These rules may be called the Punjab Police (Haryana Amendment) Rules, 2015.
2. In the Punjab Police Rules, 1934 (hereinafter called the said rules), in rule 12.15:-
  - (i) for sub rule (2), the following sub rule shall be substituted, namely:-

“(2) The minimum prescribed physical standard for candidate for recruitment as constable shall be as follows:-

Candidate	Height	Chest
Male	172 Centimeter General category	83 Centimeter (un-expanded) to 87 Centimeter (expanded)
	169 Centimeter For eligible reserve categories as per latest existing Govt. Reservation Policy	81 Centimeter (un-expanded) to 85 Centimeter (expanded)
Female	160 Centimeter General category	NIL
	157 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy	

The suitable relaxation in minimum physical standards may be granted by the Director General of Police for recruitment of outstanding sports persons after recording reasons in writing.

(ii) after sub rule (4), the following sub-rule shall be added, namely:-

“(5) No person shall be eligible for direct recruitment if, he is colour blind or flat foot or has knocking knees”.

3. In the said rules, for rule 12.16, the following rule shall be substituted, namely:-

**“12.16 Procedure for direct recruitment;-**

**(1) Percentage of vacancies:**

All vacancies in the rank of Constable and fifty percent of the total posts (both temporary and permanent) in the rank of sub Inspector shall be filled up by direct recruitment through Haryana Staff Selection Commission.

Provided that three percent vacancies out of the vacancies to be filled up by direct recruitment shall be filled up from outstanding sportspersons.

- (a) The Haryana Staff Selection Commission may co-opt one or more technical experts such as serving or retired police officer (not below the rank of Deputy Superintendent of Police) psychologists, doctors, subject matter experts etc. from time to time, to assist them. These experts shall be persons of repute in their respective fields having minimum 10 years' experience.

- (b) The Haryana Staff Selection Commission shall be responsible for maintaining a computer-based Management Information System for managing the entire selection process including, inter alia, receiving the on-line applications, processing, keeping record of progress of each candidate throughout the selection process and preparing the result etc.

**(2) Requisition:-**

Whenever there are sufficient number of vacancies for direct recruitment, the Director General of Police shall after the approval of the State Government, send the requisition to the Haryana Staff Selection Commission.

**(3) Public notification:**

On receipt of requisition from the Director General of Police, the Haryana Staff Selection Commission shall notify the vacancies atleast fifteen days prior to the last date for submission of application in atleast two prominent daily newspapers in the State one of which shall be in Hindi and the other in English. The advertisement shall give detail of vacancies, mode of application and the eligibility conditions etc. The other details shall be posted on the official websites of Haryana Staff Selection Commission.

**(4) Applications:**

- (a) Applications with prescribed fee shall be received online. The information submitted online by the candidates shall be final. Multiple applications received from the same candidate shall be identified and the application last received within the prescribed period shall be entertained.
- (b) Roll number shall be allotted to the eligible candidates and put on the official website of the Haryana Staff Selection Commission. Once the roll numbers is allotted, the candidate shall be able to generate bar-coded Admit Cards to join the process of selection.

**(5) Physical Screening Test (PST):**

- (a) All candidates who qualified the Physical Measurement Test shall be put to a Physical Screening Test carrying maximum fifteen marks to judge their physical fitness and endurance. The standards prescribed for this test shall be as under:-

Candidates	Test distance	Qualifying Time
1. Male	5.0 Kilometer	25 minutes
2. Female	2.5 Kilometer	15 minutes
3. Ex.-serviceman	2.5 Kilometer	13 minutes

Note : RFID (Radio Frequency Identification Device) or any other superior and reliable technology shall be used to ensure reliability of this test at the discretion of the Haryana Staff Selection Commission.

- (b) The responsibility of having the requisite medical fitness to undergo this test shall rest upon the candidate.
- (c) The candidates who fail to meet the standards prescribed for PST shall stand eliminated from further selection process.
- (d) The candidates who qualify the standards prescribed for PST shall take part in the further process of selection. Such candidates on the basis of their performance in PST i.e. time taken by them to complete the prescribed test distance shall be awarded marks as per the scale prescribed hereunder:-

<b>PST-Performance score</b>			
Qualifying Time –(in minutes)			
Male	Female	Ex.- Serviceman	<b>Marks</b>
25	15	13	<b>10</b>
24	14	12	<b>11</b>
23	13	11	<b>12</b>
22	12	10	<b>13</b>
21	11	09	<b>14</b>
20	10	08	<b>15</b>

- (e) The result of Physical Screening Test shall be prepared by the Haryana Staff Selection Commission. The Haryana Staff Selection Commission shall display the same on its official website expeditiously.

**(6) Knowledge Test:**

The detailed procedure of Knowledge Test shall be as follows:

- (a) All those candidates who qualify the Physical Screening Test shall be given a Knowledge Test of 60 marks comprising of objective type, multiple choice questions with a provision of negative marking.
- (b) The Knowledge Test shall be of the objective type having 100 multiple choice questions of 0.60 marks each and of ninety minutes duration. It shall be held simultaneously for all eligible candidates. The medium of examination shall be Hindi except where the knowledge of English language of the candidates is to be tested. For each incorrect answer 0.15 marks shall be deducted.
- (c) The test paper shall include questions on General studies, Agriculture, Animal husbandry, Reasoning, Current affairs, Numerical ability, General science, Aptitude, relevant field / trade etc. The standard of questions shall be as expected of an educated person having passed 10+2 examination of Board of School Education, Haryana for the post of Constable and Graduation from a recognized university for the post of Sub- Inspector.
- (d) The question papers shall be prepared and got printed with utmost secrecy. There shall be more than one different series of same set of question paper and no two adjacent candidates in the examination hall shall have the same series of question papers to avoid copying. The answer sheets shall be designed for Optical Mark Recognition scanning. Carbonless paper shall be used for duplicate answer sheets. The candidates shall carry the duplicate copy with them after the Knowledge Test is over. The process of distribution of sealed question papers and Optical Mark Recognition sheets to various examination centers shall be decided by the Haryana Staff Selection Commission. The process of Knowledge Test shall be video-graphed to the extent possible. The process shall be designed in such a manner so as to conceal the identity of the candidates from the evaluation staff. The candidate shall also affix his thumb impression on the Optical Mark Recognition sheet to avoid impersonation.
- (e) As soon as Knowledge Test is over, the answer sheets collected from each examination centre shall be put in sealed covers. These covers shall be put in boxes and again sealed and carried over to the evaluation centre(s).
- (f) The answer key shall be made public on the official website of the Haryana Staff Selection Commission after the test expeditiously.
- (g) At the evaluation centre, the boxes containing answer sheets shall be opened only by a Committee nominated by the Haryana Staff Selection Commission. The Optical Mark Recognition answer sheets shall be scanned and the result saved in the database.

**(7) Scrutiny of documents:-**

- (a) The category-wise combined score achieved in Physical Screening Test and Knowledge Test of the last candidate on the list of candidates numbering twice the vacancies shall be ascertained. All candidates scoring five marks less than the said score or more marks shall be called for scrutiny of documents. All other candidates shall stand eliminated from the further process of selection.
- (b) Claim of reservation benefit or for relaxation and /or for extra marks if any, shall be admissible to only those candidates, who submit the requisite valid original certificates for scrutiny, in support of their claim before Physical Screening Test and Interview cum Personality test failing which, they may be considered under general category provided they are otherwise eligible. Information in this regard will be displayed on official website of the Haryana Staff Selection Commission.

**(8) Physical Measurement Test (PMT):-**

- (a) The candidates after the scrutiny of documents shall undergo Physical Measurement Test as per standards prescribed under Punjab Police Rule 12.15 (2) read with 12.16 (9) (c).
- (b) To make the entire process of the Physical Measurement Test tamper proof, fair and impartial, standard digital measurement devices shall be used to the extent possible, in a manner that the candidates are able to read their measurements on a digital display monitor. The result of Physical Measurement Test shall be prepared by the Haryana Staff Selection Commission. The Haryana Staff Selection Commission shall display the same on its official website expeditiously.
- (c) In order to recognise and promote excellence in Human Resource, the candidates who possess any extra height over and above the minimum prescribed standard for recruitment shall be awarded additional marks, called 'Advantage score' as per scale prescribed hereunder :

PMT- Height (Advantage score)		
Height in Centimeter		Marks
( Male)	(Female)	
172 General category	160 General category	10
169 to 172 For eligible reserve categories as per latest existing Government Reservation Policy	157 to 160 For eligible reserve categories as per latest existing Government Reservation Policy	
175	163	11
178	166	12
181	169	13
184	172	14
187 and above	173 and above	15

**(9) Interview-cum-Personality Test (I-PT):-**

- (a) Candidates who qualify the Physical Screening Test shall be called for Interview-cum-Personality Test on the basis of their combined scores in (Physical Screening Test + Knowledge Test + Physical Measurement Test), upto maximum three times the number of vacancies advertised in each category.
- (b) The Interview test shall be of total ten marks. Further distribution of ten marks for the Interview test shall be as follows:
  - (i) Education (maximum 03 marks): Candidate with higher education i.e with Graduate degree shall get one mark; while, candidate with Post Graduate degree shall get total 02 marks.
  - (ii) NCC Certificate (maximum 03 marks): Candidate having highest NCC certificate of A , B or C, level shall get 01, 02 and 03 marks respectively.

(iii) Interview cum Personality Test (I-PT) test (maximum 05 marks).

**(10) Result of Examination:-**

- (a) The names of successful candidates in the order of merit on the basis of aggregate marks achieved by the candidates in (PST+KT+PMT+ I-PT) shall be arranged by the Haryana Staff Selection Commission equal to the total number of vacancies advertised for each category separately.
- (b) In case two or more candidates have the same aggregate score, the order of merit shall be determined by the higher score achieved in the Knowledge Test.
- (c) Whereas two or more candidates have the same aggregate score as well as the same score in Knowledge Test also, the order of merit shall be guided by the age of the candidate, i.e. the oldest being placed higher than the younger ones.
- (d) Further where two or more candidates have the same aggregate score as well as the same score in Knowledge Test and their date of birth is also same, the order of merit shall in favour of the candidate having higher educational qualification.
- (e) The Haryana Staff Selection Commission shall recommend the names of successful candidates equal to the total number of vacancies requisitioned in each category, separately to the Director General of Police for enrolment. The list of candidates so recommended shall also be put on the official websites of Haryana Staff Selection Commission and Haryana Police. There shall be no waiting list.
- (f) The appointing authorities shall ensure medical fitness and verification of characters and antecedents before appointment. Vacancies advertised, if any, remaining unfilled because of rejection of candidates on medical grounds or character and antecedents verification or otherwise shall be considered in next recruitment.

**(11) Special Recruitments:-**

The above procedure of recruitment shall not apply to the appointment of the children of deceased police officials as constables under the ex-gratia scheme, if any of the Haryana Government. It shall also not apply to the recruitment of Constables in specialized wings of Haryana Police viz; Telecommunication wing, the Haryana Police Commando Force, the State Crime Record Bureau, the Band and Buglers Staff, the Mounted Police, Dog squad, Cyber Cell and officials with special qualifications or experience and to other specialized wings which are sanctioned or may be created / sanctioned by the Government in future. The procedure for these specialized wings shall be such as approved by the State Government on the recommendation of Director General of Police.”

4. In the said rules, for rule 12.18, the following rule shall be substituted, namely:-

**“12.18. Verification of character and antecedents:-**

- (1) The appointing authority shall send the verification forms of candidates recommended for appointment by the Haryana Staff Selection Commission to the district police and Criminal Investigation Department with a copy to the District Magistrate for the verification of character and antecedents, as per Form No. 12.18 and Government instructions issued from time to time on the subject.
- (2) The candidate shall disclose the fact regarding registration of FIR or criminal complaint against him for any offence under any law along-with the current status of such case in application form and verification cum attestation form irrespective of the final outcome of the case. Non-disclosure of such information shall lead to disqualification of the candidature out-rightly, solely on this ground:

*Provided* that where a candidate, who as a juvenile had earlier come in conflict with law and was dealt with under the provisions of the Juvenile Justice (Care and Protection of Children) Act, 2000, shall not suffer any disqualification on account of non-disclosure of this fact either in application form or verification cum attestation form.

- (3) Where the appointing authority upon verification of character and antecedents of the candidate recommended for appointment comes to know that criminal proceedings against a candidate is in progress and the status of the case is reported to be either under investigation or challenged or cancelled or sent untraced or withdrawn or under trial or has either been convicted or acquitted or the candidate has preferred appeal against the order of the court; the appointing authority upon verification shall deal with the cases of candidates reported to have criminal cases registered against them and to the matters connected therewith as stated hereinafter;

- (a) Where, a candidate is found to have been convicted for an offence involving moral turpitude or punishable with imprisonment for three years or more, shall not be considered for appointment.
- (b) Where charges have been framed against a candidate for offence(s) involving moral turpitude or which is punishable with imprisonment of three years or more, shall also not be considered for appointment.
- (c) Where, the candidate has disclosed the fact regarding registration of criminal case as described under sub-rule (2) above, and where the status of any case at the time of verification of antecedents of the candidate by local Police is found to be either as 'withdrawn by the State Government' or 'cancelled' or 'sent untraced' or 'acquitted' for any offence, under any law, such candidate shall be considered for appointment in Haryana Police:
- (d) Where the 'cancellation report' or 'an untraced report' in a case against a candidate has been submitted by the investigating agency in the competent court of law, the appointment shall be offered only if approval / acceptance of such cancellation or untraced report has been accorded by the trial Court.
- (e) Where the candidate has been acquitted in offences related to sovereignty of the State or national integrity i.e. spying against national interest / waging war against the State/act of terrorism/communal disturbance/smuggling of arms, ammunition or Narcotic Drugs & Psychotropic Substances or counterfeit currency etc. besides heinous crimes e.g. murder, rape, dacoity, robbery, kidnapping for ransom, acid attacks, human trafficking, Protection Of Child from Sexual Offences Act, 2012 or Prevention of Corruption Act, 1988 etc., 'on technical grounds' i.e. where, in the opinion of the Court the star/material prosecution witnesses have either been killed or have died or remained untraced or turned hostile or won over and the candidate has been acquitted on account of aforementioned circumstances; such candidates shall not be considered for appointment.
- (4) If it is ever revealed that a candidate has got appointment either by concealment of facts or by furnishing false or wrong information or by submitting fake or forged document / certificate, he shall be discharged from the service by the appointing authority from the date of appointment, summarily i.e. without holding a regular disciplinary proceedings, treating him ineligible for service and salary paid to him may also ordered to be recovered.
5. In the said rule, for existing Form No. 12.18, the following form shall be substituted, namely:-

**“HARYANA POLICE  
(Form No. 12.18)  
Verification cum Attestation Form  
(PART-A)  
(Information to be furnished by the candidate)**

**PHOTO  
OF  
CANDIDATE**

<b>1.</b>	<b>Name of the Candidate in full</b> (in block capitals, with aliases if any) :
<b>2.</b>	<b>Whether you have ever added or dropped, at any stage any part of your name or surname</b> ( if so, please indicate details)
<b>3.</b>	(a) <b>Permanent residential address</b> ( Postal Address with Police station )
	(b) <b>Present Postal Address</b> (with Police station)
	(c) <b>Candidate's Mobile phone number</b> : ( on which he would receive information )
	(d) <b>Candidate's E-Mail Id.</b> ( on which he would receive information )
	(e) <b>Places where you have been residing for more than 1 year during the last 5 years.</b>

	<b>Residential address</b> (Postal address with Police station)	<b>From</b>	<b>To</b>		
	(i)				
	(ii)				
	(iii)				
<b>4.</b>	<b>(a) Father's Name in full</b> (with aliases if any) :				
	<b>(b) Mother's Name in full</b> (with aliases if any) :				
	<b>(d) Permanent Home Address :</b>				
<b>5.</b>	<b>Nationality:</b>	<b>(a) Candidate</b>	<b>(b) Father</b>	<b>(c) Mother</b>	<b>(d) Spouse</b>
<b>6.</b>	<b>(a) Date of birth</b> (as in Matriculation)		<b>(b) Place of birth</b> (Vill. / Town, Distt. & State)		
<b>7.</b>	<b>(a) Mark of Identification</b>		<b>(b) Aadhaar Card number :</b>		
<b>8.</b>	<b>(a) Religion</b>		<b>(b) Caste</b>		
	<b>(c) Whether you claim any benefit of reservation under any category in Haryana.</b> (If yes, please state the caste or class you belong to.)				
<b>9</b>	<b>State of Domicile :</b>				
<b>10.</b>	<b>Educational qualifications :</b>				
	<b>Name of School / College</b> (with District & State)	<b>From</b>	<b>To</b>	<b>Exam Passed</b>	
	(i)				
	(ii)				
	(iii)				
	(iv)				
<b>11.</b>	<b>Whether you have ever been employed before, if so, give details :</b>				
	<b>Post held/ Designation</b>	<b>From</b>	<b>To</b>	<b>Name of the Organization</b>	
	(a)				
	(b)				
	(c)				
	(d)				
<b>12.</b>	<b>(a) Whether any FIR has ever been registered or whether any Criminal complaint has been filed against you ?</b> (if yes, please provide case FIR No., Date, sections of law, Police Station, District , State and present status of the case/ complaint )				
	<b>(b) Have you ever been arrested ?</b> (if yes, please provide case FIR No., Date, sections of law, Police Station, District , State and present status of the case )				
	<b>(c) Whether charges have been framed against you in any of the criminal case registered / Criminal Complaint against you except under JJ Act, 2000 in a Court of Law ?</b> (if yes, please provide case FIR No.,Date, sections of law, Police Station, District ,State and present status of the case/ complaint )				

	<b>(d) Have you ever been convicted by a Court of Law for any offence.</b> (if yes, please give name of Court, Judgement Order, dated with the duration & place of sentence)	
	<b>(e) Have you ever been acquitted by a Court of Law for any offence.</b> (if yes, please give name of Court, Judgement Order, dated )	
<b>13.</b>	<b>Name of two responsible persons of your locality or two references to whom you are known</b> (with full postal address and Mobile / Landline telephone numbers)	
	<b>(i)</b>	<b>(ii)</b>
<b>14.</b>	<b>Are you colour blind or have knocking knees or flat foot ?</b> ( yes/ no)	
<b>15.</b>	<b>Marital Status</b> (if married, please state whether you have more than one legally wedded living spouse)	

I, hereby certify that the forgoing information is correct and complete to the best of my knowledge and belief, I am not aware of any circumstances which might impair my fitness for employment under the Government.

*Note: Any concealment or false-statement in above information will result in disqualification of candidature in addition to criminal / civil liability .If, at any time it is revealed that the candidate has got appointment either by concealment of facts or by furnishing false or wrong information, the person shall be discharged from services by appointing authority summarily i.e without holding a regular disciplinary proceedings, treating him ineligible from services and salary paid to him may also be ordered to be recovered.*

Signature of Candidate  
Date:  
Place:

**(PART-B)**

( For Official Use)

**VERIFICATION**

Certified that the information furnished in (Part-A) above by the candidate .....  
son/daughter/wife of Shri/Smt..... have been verified and found to be correct / incorrect as follows: .....

.....  
.....

Place: Signature  
Name & Rank of SHO  
of Police station, Distt.

(Note: Strike whichever is not applicable)

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P.K.Mahapatra  
Additional Chief Secretary to Government, Haryana  
Home Department