

ADMISSION TO B.Ed. COURSE FOR THE SESSION, 2014-2015

INFORMATION BROCHURE

**DIRECTORATE OF TEACHER EDUCATION AND
SCERT : ODISHA : BHUBANESWAR**

1.0 Institutions and Intake :

Admission shall be made in the following institutions for one year **B.Ed. (Secondary) Course** for the academic session 2014-2015 through Entrance Test as per intake mentioned below.

Sl. No.	Co-educational Institutions	Intake
1.	RNIASE, Cuttack	128
2.	Dr. PMIASE, Sambalpur	100
3.	DPIASE, Berhampur	100
4.	NKC CTE, Angul	200
5.	CTE, Balasore	100
6.	CTE, Balangir	100
7.	KSUB CTE, Bhanjanagar	100
8.	DAV CTE, Koraput	100
9.	CTE, Rourkela	100
10.	AATC, Fakirpur	100
11.	UG CTE, Baripada	100
12.	CTE, Kalahandi	100
13.	Government Teachers' Training College, Phulbani	100
14.	NDW CTE, Bhubaneswar (Institute for Women)	200
Total		1628
UNDER ST & SC DEVELOPMENT DEPARTMENT		
15.	Government B.Ed. Training College, Kandhamal	100*

* Online placement for 50 seats for Government B.Ed. Training College, Kandhamal will be made as per ST & SC Development Department Guidelines (ST : 90%, SC : 10%, Arts : Science = 40 : 60, Boys : Girls = 50 : 50). Rest 50 seats will be filled up from the common Merit List of Entrance Test among the Kandhamal based candidates by the concerned Department.

2.0 Category of Candidates and Distribution of Seats :

Sl. No.	Category	% of Reservation	Seats to be allotted	Special Reserved Categories				In-service 5% (Elementary)	Balance
				PH (3%)	Ex-serviceman (3%)	Green Card Holder (1%)	OOT (2%)		
1	SC	16.25	265	8	8	2	5	13	229
2	ST	22.50	366	11	11	4	7	18	315
3	OBC / SEBC	11.25	183	6	6	2	4	9	156
4	UR	50.00	814	24	24	8	16	41	701
Total		100%	1628	49	49	16	32	81	1401

Total seats in each category shall be distributed between Arts and Science discipline candidates on 40 : 60 basis except in-service category. Out of 60% of Science seats, 35% of seats will remain reserved for PCM students only. Out of the 40% seats for Arts candidates, 10% seats will be reserved for students having English Honours at Graduation level. In case of a fraction, the number shall be rounded up to the next higher number if the fraction is 0.5 or more and in case of a fraction of less than 0.5 it is to be ignored.

If the available seats in any category of Arts / Science happens to be odd number, in such case benefit shall go to the candidates having the higher career marks either in Arts / Science category.

Interchange of Seats :

- In case of non-availability of eligible candidates in Science / Arts groups, inter-change of seats shall be permitted.
- In case of non-availability of eligible candidates in the categories of PH / Ex-serviceman / Green Card / OOT under the social categories i.e. ST / SC / OBC (SEBC) / UR the vacant seats will be filled up by the candidates of the respective category.
- In no case SC / ST vacant seats shall be filled up by candidates from other categories.
- Interchange of seats among the institutes keeping the total seats allotted to different categories intact shall be permitted.

3.0 Eligibility :

The eligibility of candidates for Entrance Test shall be purely on the basis of the marks they have mentioned in the Application Form. Seven days time shall be given to the candidates to make necessary and required corrections in the Online Application Form. After the allotted time, if any mistake still persists, the concerned applicant will be responsible for such omission and commission.

The candidate must fulfill all the eligibility conditions given below :

3.1 She / he must be an **Arts / Science Graduate**. General candidates should have secured at least **50% of marks in aggregate in the Bachelor's Degree examination** (45% for ST, SC and OBC / SEBC candidates).

3.2 In order to be eligible for Admission to B.Ed. Course, the candidates must have studied **at least two school subjects in Arts / Science at Graduation level**. She / he should have passed Graduation with at least 02 school subjects of minimum **200 marks each**.

- The candidates must have passed BA / B.Sc examination with the following subjects :

B.Sc. (Any two) : *Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science and Geography*

BA (Any two) : *History, Geography, Economics, Indian Economy, Political Science, Landmark in Indian History, Indian Geography, Indian Polity, Mathematics and Computer Science and one of the Language subjects (English, Odia, Hindi and Sanskrit). If the candidate has offered more than one language, one of the language shall be considered for determining the eligibility*

3.3 She / he **must have passed** HSC Examination or equivalent or HSC Examination with Odia as MIL or single subject HSC Examination in Odia by Board of Secondary Education, Odisha or HSC Examination of Board of Secondary Education, Odisha in Odia medium with MIL other than Odia. Such candidates who have passed HSC Examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of the concerned school that he / she has passed HSC Examination in Odia medium.

3.4 The age limit as on **30.04.2014** :

For SC and ST Candidates	35 years	She / he should not have born before 30.04.1979
For Women Candidates of all categories	35 years	She / he should not have born before 30.04.1979
For Male OBC / SEBC Candidates	35 years	She / he should not have born before 30.04.1979
For Male General Candidates	30 years	She / he should not have born before 30.04.1984
For PH Candidates	40 years	She / he should not have born before 30.04.1974

Note : The upper age limit is inclusive of age relaxation for relevant groups as admissible under rules.

3.5 Residential Certificate :

- The candidates except OOT category **must be permanent residents of Odisha**. To that effect each candidate shall furnish along with his / her application form a permanent residential certificate in the prescribed format issued in favour of him / her by the Tahasildar / Additional Tahasildar concerned.

3.6 Caste Certificate :

- In case of SC, ST and OBC / SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar. **The Caste Certificate shall be considered by virtue of birth only not by marriage or adoption.**

3.7 PH Candidates :

- All PH Candidates with required academic qualification and conditions as indicated in **Para 3.1 to 3.4 and 3.6 are eligible** to apply.
- Disability type-wise reservation of seats under PH category – **Blind : 1%, Deaf : 1% and Orthopaedically Handicapped : 1%** as per Resolution No. 3404 – 2R / 1 – 3 / 2004/Gen dated 13.02.2006 of the GA Department, Odisha.
- The **Blind and Orthopaedically handicapped** candidates with disability of minimum **40% are eligible to apply**
- The **Deaf candidates** with disability of minimum loss of hearing of **60 decibels or more** are eligible to apply.
- Such candidates are required to submit **PH Certificate** issued in their favour in the **prescribed form by Medical Board countersigned by CDMO** concerned. Candidates in possession of temporary disability certificate issued **prior to 30.04.2009 shall submit their renewal certificates. The candidates cannot claim reservation in two types of disabilities to fulfill the minimum percentage of disability.**
- The selected candidates **shall be referred** immediately to the **Appellate Medical Board constituted at SCB Medical College, Cuttack** for examination.
- **However, such candidates shall pursue their studies within the existing facilities available in the institutions until special provisions are made for them.**

3.8 OOT Candidates :

- Candidates from the Outlying Odia Speaking Tracts of **Andhra Pradesh, Jharkhand, Chhatisgarh and West Bengal** with required academic qualification and conditions as indicated in Para 3.1 to 3.4 and 3.6 are eligible to apply.
- They are required to submit **permanent Residential Certificate** to that effect in their favour by the competent authority of their respective state.
- In case of SC, ST and OBC / SEBC candidates, the Caste Certificate should be issued by the competent authority of their respective state. The Caste Certificate should be considered by virtue of birth not by marriage or adoption.
- Only those candidates who have prosecuted their studies at least up to High School Certificate Examination in their respective states will be considered for selection under the Outlying Odia Speaking Tract quota.
- They should have passed Odia as a subject of study in HSC examination or any such equivalent or higher examination or have passed single subject examination in Odia conducted by Board of Secondary Education, Odisha of HSC standard.
- The seats of OOT category may be allotted to the states on the basis of valid applications received from the different states.
- **Kashmir Migrant** : The following type of relaxation will be admissible in case Kashmir Migrants in the matter of their admission (vide Government letter No. 6110 / SME dated 15.04.2010)
 - Extension in date of admission by about 30 days.
 - Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
 - Increase in intake capacity up to 5% course-wise.
 - Reservation of at least one seat in merit quota in technical / professional institutions.
 - Waiving of domicile requirements
 - Facilitation of migration in second and subsequent years.

3.9 Ex-servicemen Candidates :

- The person who is **retired from Defence Service** is to be considered as Ex-serviceman. The **son / unmarried daughter / spouse of Ex-serviceman including self are eligible to apply** provided they fulfill the eligibility conditions as in Para **3.1 to 3.6** and on submission of Certificate issued by the respective Defence Headquarters / Rajya Sainik Board / Zilla Sainik Board in favour of his / her parents / spouse. The certificate must reflect the name of ex-serviceman, the date of entry to the defence service and retirement, his relationship with the candidate, seal and signature of the concerned authority.

3.10 Green Card Holder Candidates :

- The candidates under this category are eligible to apply provided they fulfill the eligibility condition as mentioned in Para **3.1 to 3.6** on submission of the prescribed Green Card of Health and Family Welfare Department, Government of Odisha issued by the concerned CDMO. **The name and date of birth of the candidate and name of the parent written on Green**

Card Certificate issued by the competent authority must be same as reflected in HSC Examination Certificate of the candidate.

3.11 Inservice Candidates :

- Teachers validly appointed on regular basis against the sanctioned posts in Government / Government Aided elementary schools having graduate qualification and continuing as such are eligible to apply provided **he/she must have completed at least three years continuous service by the last date of submission of application form.** Teachers appointed in Government schools shall be considered for training on priority. If any seats remained vacant then the case of untrained teachers of Government Aided schools may be considered.
- Not more than two inservice candidates shall be selected from one institution in one academic session. All inservice candidates shall submit an undertaking at the time of admission to the effect that they shall not claim any salary / stipend during the period of their training. He / she shall have to submit an affidavit to the effect that he / she shall continue in the school, in question, for a period of at least 10 years after completion of this his / her B.Ed. training.
 - **Inservice teachers are not required to appear the Entrance Test.** Their selection will be made on the basis of their service seniority approved by the Director, Elementary Education.
 - All inservice teachers will take print out of the Application Form after filling up of the Application Form Online. The inservice teachers should submit their Application Form along with all required documents to their respective Block Education Officers within the stipulated date. Their applications will be forwarded to the Director, Elementary Education by the Block Education Officers.

4.0 Selection of Candidates for Admission :

The candidates shall be selected through an Entrance Test to be conducted by the Directorate of TE and SCERT in the manner indicated hereunder.

A. Subjects of Test :

The test shall be conducted in two papers. The subjects and distribution of marks in each paper are given in the following table.

Paper I (compulsory for all candidates). **Full Marks : 50**

Subjects	No. of Questions / Marks
General English	10
Education and General Awareness	10
Reasoning	10
Teaching Aptitude	20

Paper – II :

Full Marks : 100

There shall be two alternative sets of questions, one for the Arts Stream and the other for the Science stream. The candidates are required to select any one set and mention their option in the application form and answer sheets (OMR Sheet to be supplied at the time of examination).

Set – A (Arts Stream)

Subjects	No. of Questions / Marks
General English	25
Odia	25
History and Political Science	30
Geography	20

Set – B (Science Stream)

Subjects	No. of Questions / Marks
Physical Science	35
Bio-Science	35
Mathematics	30

B. Duration of the Test : 02 hours and 30 minutes

C. Type of Questions : Multiple choice with four options. The candidates are required to give their answer on OMR Sheets by darkening the circle against the right answer.

D. Syllabus :

Paper I is compulsory for all the candidates. It would consist of Language (English), General Awareness, Reasoning and Teaching Aptitude. This Section shall be of 50 marks. There will be 50 questions. Each question carries one (01) mark. Question shall be multiple choice type.

Paper II :

Set A (Arts Stream) : English, Odia, History and Political Science, Geography

English :

- Comprehension – Unknown text
- Word formation, derivation, antonyms and Synonyms
- Spelling and punctuation
- Grammar (Parts of speech, time and tense, change of voice, Direct and indirect speech and transformation of sentences)

Odia :

- Comprehension – Unknown text
- Odia Dhvani, Odia Vocabulary – Word formation and syntax Spelling and Punctuation
- Grammar (Karaka, Bibhakti, Samasa)

History and Political Science :

- Rise of the British power in India
- Socio-religious Movements in 19th Century
- India's struggle for freedom
- French Revolution, 1st World War and 2nd World War
- Salient features of Indian constitution and Fundamental Rights
- Functions of Legislative Assembly, Parliament, High Court and Supreme Court

Geography :

- Latitude and Longitude
- Physical division of India
- Natural Resources
- Social and economic resources
- Conservation of forest and wild life

Set B (Science Stream) : Physical Science, Mathematics, Bio-Science

Physical Science :

- Atomic structure – Atoms and molecules, classification of elements
- Chemical reactions and equations
- Motion – Laws of motion, concept of work, energy pressure and their measurement
- Electricity and magnetism: - Electric Circuit, Potential difference, magnetic Field, lines of force, electro-magnetic induction
- Heat, Light and Sound

Mathematics :

- Number System, Ratio and Proportion
- Set relations and functions
- Linear, Simultaneous and quadratic equations, polynomials
- Theory of Indices, Logarithm and Antilogarithm
- Trigonometric Ratios and Indices, Problems of light and distance
- Basic Geometrical Concepts and Geometry of plane figures

Biological Science :

- Cell : Structure, Components and Functions
- Diversities in plants and animals
- Natural resources
- Environment – Eco-system, flow of energy, Bio-Geo Chemical cycle in nature, environmental degradation and pollution
- Basic Physiological function in plants and animals : Nutrition, Respiration, Excretion and Reproduction

E. Venue of the Test : The Entrance Test shall be conducted in the District Headquarters of all 30 districts and Bhubaneswar, Berhampur and Rourkela. The allotment of Examination Centres shall be made available in the web-site.

F. Issue of Admit Card : Admit Cards shall be issued Online. The candidates are required to take print out of the same and produce at the Examination Centre.

G. Negative Marking : The performance of the candidates shall be evaluated both on the basis of correct and incorrect responses recorded on the OMR sheet. For every incorrect response, 0.25 mark shall be deducted from the marks secured by the candidate for correct responses. **More than one response to a question shall not be evaluated.**

H. Time and Date of Entrance Test : 11.00 a.m. on 22 June, 2014 (Sunday)

N.B. : The Scheme of Entrance Test for admission in B.Ed. Course notified in the daily newspaper dated 29.04.2014 and uploaded in the web-site (www.okcl.org) is hereby modified.

I. For Inservice Candidates :

- The teachers from Government / Government Aided elementary schools shall be selected by the Director, Elementary Education, Odisha as per selection criteria and the final list of selected elementary teachers along with their application forms shall be submitted to Director, TE and SCERT within the stipulated date for placement of the in-service teachers.
- Selection of candidates shall be made on the basis of recommendation by the Director, Elementary Education as per the seats reserved for the category.
- The service seniority of the Inservice candidates of elementary schools will be counted from the date of joining in Government / Government Aided elementary Schools against sanctioned posts.
- Other criteria as decided by the Director, Elementary Education, Odisha.
- The Inservice Teachers should submit their application forms to their respective Block Education Officers within the stipulated date. Their application forms will be forwarded to the Director, Elementary Education by the Block Education Officers within the scheduled date. **The filled in Application Form of any Inservice Teacher will not be entertained directly from Block Education Officer or from the candidate.**

J. Instructions for the Candidates :

1. The test shall commence sharp at 11.00 a.m. The candidates are required to take their seats in the Examination Hall 30 minutes before the commencement of the examination.
2. The candidates are required to occupy the seats allotted to them. The candidates are not allowed to change their seats or examination halls.
3. No candidate will be allowed to enter the Examination Centre and take examination after the commencement of the examination.
4. They are required to bring with them the Admit Card, Blue / Black ball point pen. No other document, textual materials, calculators or any other electronic gadget, Log tables, Mobile Phone, plain papers etc. are allowed inside the examination hall.
5. They are not allowed to bring baggage / luggage to the venue of the examination. The Centre Superintendent shall not be responsible for the loss of any such belongings of the candidates.
6. Smoking, eating and drinking of tea, coffee, cold drinks etc. inside the examination hall are strictly prohibited.
7. The candidates will be given the OMR sheets, 15 minutes before the commencement of examination. They are required to fill up the particulars in the OMR sheet by using blue / black ball point pen only. Use of pencil or any other writing material is not allowed.
8. The test booklet will be supplied 3 minutes before the commencement of the examination. The candidates are not allowed to open the test booklets before the commencement of the examination.
9. They are required to check carefully that the test booklet number is printed on cover page and the test booklet contains such number of paper as mentioned on the cover page.
10. in case of any discrepancy, they should immediately report the matter to the Invigilator.
11. The candidates are not allowed to leave the examination hall before the Answer Sheets are collected and counted by the Invigilator.
12. The candidates are required to strictly adhere to the rules of examination. Any candidate found to have resorted to unfair means or misconduct in the examination hall shall be expelled from the examination hall on the spot and his / her examination shall be cancelled. Criminal Proceedings

may be initiated against the candidates misbehaving with the Invigilators and attempting to disrupt the conduct of examination.

- K. Writer for Blind candidates :** Blind candidates possessing PH Certificates issued by the CDMO are allowed to engage a writer. The writer must be a student of High School / Higher Secondary School or College and produce a certificate to that effect with a photograph duly issued and attested by the Head of the Institution.

5.0 Selection and Placement :

State Level Selection of all categories of candidates shall be made through **Entrance Test** on the basis of their marks secured in Entrance Test.

The result of the Entrance Test does not ensure the confirmation and guarantee of admitting the student to the Course as it is subject to verification of the authenticity and appropriateness of the documents at the time of Admission. If any discrepancy found at the time of admission, he / she will forfeit his / her seat.

Selection and placement of candidate shall be made purely on the basis of marks secured by him / her in the Entrance Test. Merit list shall be published on the basis of the result of Entrance Test both category-wise and stream-wise. In case of tie, the higher percentage of marks at Graduation Level shall be taken into consideration. If the Graduation Mark becomes tie, in that case, the date of birth shall be considered and the candidate who is born earlier shall be placed above the other candidate (s) in the Merit List.

Placement of candidates will be made **through Online** on the basis of the preference of institution given by them. Candidates are required to get themselves admitted in the institutions they are placed within the stipulated time period failing which they shall forfeit their claim for admission. In the first placement, candidates may not get the college / institution of their choice, but they have to get themselves admitted and apply for change of institution online. Vacancies after the first round of admission shall be published in the web-site.

6.0 Payment of the Online Application Form : Candidates of all categories are required to pay the required amount through **Online**

General / OBC & SEBC Fresh	:	Rs. 200.00
SC / ST Candidates	:	Rs. 040.00
PH Candidates (<i>subject to fulfillment of the following criteria</i>)	:	Free of Cost

- Blind students who have used Braille for studies
- Deaf candidates with disability of more than 75% or 88 decibel.
- Orthopedically handicapped students with disability of more than 75%

7.0 Documents to be submitted at the time of Admission (Fresh Candidates) :

All candidates selected for admission shall submit the following, in original.

- Allotment Letter
- Two Passport size photographs
- Challan in support of payment at the time of Online Application
- All Certificates, Marksheets and documents, as applicable with one set of self-attested xerox copy.

- CLC and Conduct Certificate issued by the Institution last attended.
- Certificate of Headmaster of the school to the effect that he / she has passed HSC in Odia medium in case he / she passed from Board of Secondary Education, Odisha without Odia as MIL.
- **Residential Certificate** issued by Tahasildar / Additional Tahasildar.
- **Caste Certificate** in case of SC, ST and OBC / SEBC candidates **by virtue of birth only not by marriage or adoption**
- **PH Certificate** in case of PH candidates
- **Ex-serviceman Certificate** in case of son / daughter / spouse of Ex-serviceman.
- **Green Card** in case of Green Card Holder.

8.0 Documents to be submitted at the time of Admission for Inservice Candidates

- Challan in support of payment at the time of Online Application
- Allotment Letter
- Two Passport size photographs

All inservice candidates shall submit the Photocopies of the following attested by the Headmasters / Headmistress as mentioned below along with their application forms.

- i) Copy of the appointment letter and joining letter
- ii) Copy of the service continuance certificate
- iii) Copy of the first and last page of Service Book in case of teachers serving in Government / Government aided schools.

- Copy of the appointment letter and joining letter.
- Copy of the Service Continuance Certificate.
- Copy of the first and last page of the Service Book in case of teachers serving in Government / Government aided schools.
- Copy of the approved management at the time of appointment of in-service candidates
- Copy of the resolution of Management in case of Non-Government aided recognized schools showing that the appointment has been regularized.
- Copy of the Caste Certificate for claiming reservation under SC / ST / OBC – SEBC categories shall be submitted.
- Copies of all mark sheets & certificates from HSC to graduation.
- The in-service candidates shall have to submit an affidavit to the effect that he / she shall continue in the school in question, for a period of at least 10 years after completion of his / her B.Ed. training.

9.0 Hostel Facilities :

The following Teacher Education Institutions have the Hostel facilities.

Sl. No.	Name of the Institution	Intake Capacity	
		Boys	Girls
1.	RNIASE, Cuttack	50	124
2.	Dr. PMIASE, Sambalpur	120	45
3.	CTE, Balasore	32	-
4.	CTE, Balangir	60	60
5.	NDW CTE, Bhubaneswar	-	50
6.	NKC CTE, Angul	55	25

10.0 Fees :

10.1 Fees to be Deposited at the Time of Admission :

Admission fee	44.00	Cultural Forum	149.00
Tuition fee	528.00	Planning Forum	88.00
Students Council	121.00	Library Development	303.00
Caution Money (Refundable)	121.00	Laboratory Development	143.00
Magazine	182.00	Furniture & Electrical Maintenance	165.00
College calendar	55.00	Film and Photography	61.00
Identity card	55.00	Students Welfare	25.00
Games and Sports	308.00	Students' Aid Fund	33.00
House examination and Protorical Record	36.00	SUPW contingency	48.00
Common Room	55.00	Field Trip/Study Tour	157.00
Dramatic Society	165.00	Institution betterment	417.00
Community Fund	143.00	Insurance Fee	2.00
Garden Fund	44.00	Total	3448.00

However, in case of PH candidates, tuition fees and admission fees will be exempted of the following categories of disabled students.

- **Blind students who have used Braille for studies**
- **Deaf candidates with disability of more than 75% or 88 decibel.**
- **Orthopaedically handicapped students with disability of more than 75%**

10.2 Hostel Fees :

Caution Money Advance (refundable)	220.00
Mess Advance (refundable)	330.00
Seat Rent (Seat rent is to be collected in one lot for the whole session at the time of admission) @ Rs.55/- p.m.	660.00
Mess Charges	Payable every month, to be determined by the Principal / Mess Committee
Electricity and Water Charges	Payable every month to be determined by the Principal
Hostel Development Fee (per annum)	200.00

11.0 Time Schedule :

1.	Start date of Online Application	21.05.2014
2.	Last date of Online Application	10.06.2014
3.	Last date of Payment for Online Application	12.06.2014

N.B. : The detailed Time Schedule is available in the web-site

12.0 Interpretation :

Interpretation of any of the rules of admission by the Director, TE and SCERT, Odisha shall be final and binding.

OMR Instruction :

Instructions for entering Answers	ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ନିର୍ଦ୍ଦେଶ	Example for entering Answers (ଉଦାହରଣ)
1. Use Blue/Black ball-point pen only to darken the circles. 2. Do not do any rough work on the answer sheet. 3. Put your full signature in the specified box on the Answer sheet. 4. Do not fold/crumple the Answer sheets. 5. Do not use white fluid or any rubbing material (eraser) on the Answer sheet to change the answer. 6. Four possible answers are given for each question out of which only one option is correct. Choose the correct one and darken the appropriate circle completely as shown in the example. Darkening one than one option for a particular question will be treated as a wrong response.	୧. ଉତ୍ତର ଦେବା ପାଇଁ କେବଳ ନୀଳ (Blue) / କଳା (Black) ବଲ୍ ପଏଣ୍ଟ ପେନ୍ ବ୍ୟବହାର କରାଯିବ । ୨. ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ କୌଣସି କଠୁ କାମ ନାହିଁ । ୩. ଫୁଲ ନାମ ସଂପୂର୍ଣ୍ଣ ରାଜ୍ୟ ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ ନିର୍ଦ୍ଦିଷ୍ଟ କ୍ଷେତ୍ରରେ ଲେଖ । ୪. ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ କୌଣସି ଚିପା ଗୋଟାଗୋଟି କରି ନାହିଁ । ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ କୌଣସି କଠୁ କାମ ନାହିଁ । ୫. ଉତ୍ତର ପରିବର୍ତ୍ତନ ପାଇଁ ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ କୌଣସି ଚିପା ବ୍ୟବହାର କର ନାହିଁ । ୬. ପ୍ରଶ୍ନୋତ୍ତର ପୂର୍ଣ୍ଣ ପାଇଁ ଠିକ୍ ଉତ୍ତର ଯୋଗ୍ୟ ଉତ୍ତର ଚିହ୍ନିବାକୁ ଉତ୍ତର ଯୋଗ୍ୟ ଉତ୍ତର ଚିହ୍ନିବ । ୭. ଠିକ୍ ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ କୌଣସି ଚିପା ବ୍ୟବହାର କର ନାହିଁ । ଉତ୍ତର ପୂର୍ଣ୍ଣ କରିବା ପାଇଁ ଉତ୍ତର ଯୋଗ୍ୟ ଉତ୍ତର ଚିହ୍ନିବ ।	Correct Method (ଠିକ୍ ପଦ୍ଧତି) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D)
		Wrong Method (ଭୁଲ୍ ପଦ୍ଧତି) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D) (A) (B) (C) (D)