



**GOVT. OF MAHARASHTRA  
DIRECTORATE OF MAHARASHTRA FIRE SERVICE  
MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

**Sub Officer and Fire Prevention Officer's Course - 2018**

**Module - I: Sub Officer's Course**

**Module - II: Fire Prevention Officer's Course**

The Maharashtra Fire Services Academy offers an Opportunity to young and dynamic youths to peruse their Career as a **FIRE OFFICER**.

The Sixth Batch of this unique course is commencing soon in **2018**. “**Sub Officer & Fire Prevention Officer's course**” is a **52 weeks Residential Course** which would help to build the strong foundation for career oriented **male** candidates to make their Bright Career as Fire Officer in public and industrial fire services.

The Sub Fire Officer and Fire Prevention Officer Course is designed to develop the versatile feeder cadre of officers with the intention to provide competent and efficient fire and rescue services, effective enforcement of Maharashtra Fire Prevention and Life Safety Measures Act 2006 and Rules 2009.

The Sub Fire Officer and Fire Prevention Officer Course is divided into two parts:-

**Part – I**

- Entire syllabus of Sub Officers Course of National Fire Service College, Nagpur, Govt. of India.

**Part – II**

- To read and interpret the building plans with reference to provisions of National Building Code of India and Development Control Rules of respective Urban Local Bodies and Special Planning Authorities for according fire approvals.
- Enforcement of Maharashtra Fire Prevention and Life Safety Measures Act, 2006 and Maharashtra Fire Prevention and Life Safety Measures Rules, 2009
- Budgeting, Accounting procedures, MSC-IT, e-governance & IT enable applications etc.

**Eligibility criterion for admission:-**

- Candidate should be citizen of India and domicile of Maharashtra.



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

- Age: - The applicant shall not be less than 18 years and more than 25 years of age at the time of submission of application. (Age relaxation for candidates belonging to SC/ST/NT/VJNT/SBC is 05 years & for O.B.C. category is 03 years).

**Educational Qualification: -**

Bachelor's degree in any discipline from a statutory university with minimum overall 50% mark for open candidates & Overall 45% marks for SC/ST/NT/VJNT/SBC/OBC candidates.

**Physical Standards: -**

- i. Height – minimum 165 Cms,
- ii. Chest - Minimum 81 Cms and with expansion 86 Cms. (Minimum expansion required 5Cms )
- iii. Weight – Minimum 50kgs.

**Medical Standard:-**

- i. Eye Sight- Distant Vision 6/6 without spectacles. The candidates must pass high grade colour vision test.
- ii. Your hearing should be normal without any evidence of present or past disease of the ear, nose and throat.

**The candidates must not suffer from**

- i. Disease of bones and joints of the body
- ii. Past history of mental breakdown or fits.
- iii. Any disease of the skin, which is likely to cause disability or disfigurement
- iv. Knee knock,
- v. Flat foot,
- vi. Varicose vein
- vii. Squint eyes
- viii. No medical deformity
- ix. Should not have undergone any major surgery.
- x. Any hearing loss deficiency and speech deficiency such as Stammering.



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

- xi. Must be in good mental and bodily health
- xii. Free from any physical defect likely to interfere with the efficient performance of discharging life saving and fire fighting services.

**Application procedure:** - Eligible and interested candidates should fill the online application form on website: <http://www.mahafireservice.gov.in> and <http://mfs2017.mhpravesh.in>

**Instruction for Applicant:-**

1. Read the Advertisement carefully.
2. Check the qualifications/eligibility criteria for the course you would like to apply.
3. Please pay applicable fee before last date mentioned in the advertisement. A fee once paid is non-refundable & non-transferable.
4. Once you have paid the necessary fees you can login again and go to the fill application form link and complete the application.
5. After making payment of fees in SBI, it takes one working day for the reconciliation of fee paid by you. Login again on the website, click on "Fill Application Form" link and complete and take printout of the online application form on the NEXT working day. Applicant must fill following information in the form.
  - a. Personal Information.
  - b. Reservation Details.
  - c. Qualification Details.
  - d. Upload scanned copy of Photograph and Signature.
  - e. Experience Details.
  - f. Other Essential Information.
6. Without filling above information your form will not be complete. Fill the above information in online application form and take printout of the form for your reference.
7. Please check the website for regular updates. Admit card shall be available in your login as well as on the website before the examination date. There will not be any written communication before the examination.

**Application Fee** :- All the candidates belonging to General and Reservation Category i.e. SC/ST/ VJ/ VJNT/SBC/OBC category will be required to pay for **General Category :- Rs.1000/-** (One thousand only) (Non refundable) & **Reservation Category :- Rs.500/-** (Five Hundred only) (Non refundable) i.e. SC/ST/ VJ/ VJNT/SBC/OBC category as application fee.

Candidates can make fee payment using following options

1. Credit Card
2. Debit Card
3. Net Banking



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

**Documents to be submitted at the time of Physical Test:** Attested copies along with original documents of following, to be produced at the time of Physical test:-

- i. Education qualification Certificate. – Bachelor’s degree in any discipline from a statutory university as prescribed in advertisement & any other acquired higher qualification.
- ii. Attested copy of Caste Certificates, if applicable.
- iii. Birth certificate.
- iv. One latest passport size photograph, pasted on application form if scanned photograph is not uploaded during filling of the application form.
- v. Attested Copy of Domicile certificate issued by local revenue authorities not below the rank of Tehsildar for verification of citizenship.
- vi. Envelope containing Application must be subscribed in bold letter
- vii. “APPLICATION FOR THE COURSE OF SUB FIRE OFFICER & FIRE PREVENTION OFFICER’S COURSE ”

**Selection Procedure:**

- i. Selection procedure is completely on the basis of merit.
- ii. The candidates whose applications are found in order will have to appear for physical standard test and then eligible candidate has to pass written test. The date and place of written test, and physical standard test will be informed suitably and/or the list of which will be put-up on website.
- iii. The question paper will be to assess the general awareness/general knowledge, knowledge of analytical aptitude and ability to observe and distinguish patterns and to test the basic knowledge of candidate.
- iv. Written Test :- ( One paper of Total 100 Marks duration 1 hour)
- v. English & Marathi – 50 Marks
- vi. General Knowledge, Aptitude Test, Logical reasoning – 50Marks
- vii. Any mistake pertaining to (a) in-correct roll number, (b) Overwriting will not be evaluated.

**Physical Standard Tests:**

**Height, Chest and Weight measurements:** Those who do not meet the required physical measurements will be eliminated at this stage.



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

**Qualifying tests -- Score Tests: -**

- Marks allotted for height in proportion to weight – max. Marks 10.

Height in cms	Wt. in Kgs as per age 18/21yrs	Wt. in Kgs as per age 22/25yrs	Wt. in Kgs as per age 26/29 yrs	Wt. in Kgs as per age 30/33yrs	Remarks Marks
165	50	52	54	56	5
166	51	52.5	55.5	57	5. 1/4
167	52	53	55.5	58	5. 1/2
168	52.5	53.5	56	59	5. 3/4
169	53	54	56.5	60	6
170	54	55	57	61	6. 1/4
171	54.5	55.5	57	62	6. 1/2
172	55	56	57.5	63	6. 3/4
173	55.5	57	58	64	7
174	55.5	58	58.5	65	7. 1/4
175	56	59	60	66	7. 1/2
176	57	59	61	67	7. 3/4
177	57.5	59.5	61.5	68	8
178	58	60	62	69	8. 1/4
179	59	61	63	70	8. 1/2
180	60	62	64.5	71	8. 3/4
181	61	63	65	72	9
182	62	64	66	73	9.1/4
183	63	65	67	74	9. 1/2
184	64	66	68	75	9. 3/4
185	65	67	69	76	10

• For every two kgs. excess or less 1/4<sup>th</sup> mark will be subtracted.

- Marks allotted for chest expansion :- ( Max. mark 10)



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

Chest expansion in cms Minimum requirement 81cms/86cms (Minimum requirement 5cms expansion)	Marks
5 cms	1
6 cms	2
7 cms	3
8 cms	4
9 cms	5
10 cms	6
11 cms	7
12 cms	8
13 cms	9
14 cms	10

**The additional marks :-**

- **Additional marks will be allocated for possessing following skills and certificates.-**
  1. Driving License – LMV – 02 marks  
HMV – 03marks
  2. NCC - A- certificate- 01 marks  
B-certificate- 02marks  
C- certificate- 03 marks
  3. Civil Defense Basic Course - 02 marks
  
  4. Home Guard training – 03 marks
- **Sports Certificate issued by Competent Government Authority (only outdoor sport).-**
  1. Inter School Certificate – 02 marks
  2. Inter District Certificate – 03 marks
  3. Inter State Certificate – 04 marks
  4. National Level Certificate – 05 marks



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

**Verification of Certificates:**

- i. Testimonials of the candidates will be checked at the time of physical test.
- ii. Original documents will be returned on the spot after verification and attested photocopies of certificates will be retained with the application.

**Merit List:-**

- i. Merit list will be drawn on the basis of marks obtained by the candidates in the physical test and written test.
- ii. On the basis of this merit the candidates shall be short listed for detailed medical examination.
- iii. There shall not be any waiting list.

**General :-**

- i. Incomplete application (without photograph, signature of candidate and parents etc.) will be rejected.
- ii. The candidates should make their own arrangement of staying when they are required to undergo written and physical tests.
- iii. Candidates have to undergo physical tests in any weather condition, as and when arranged.
- iv. Candidates will have to appear for selection tests at their own expenses and risk.
- v. The State Fire Academy will not be responsible for any accident or injury sustained during the selection test for admission to the course.
- vi. Mobile phone, Calculator, cameras or any such electronic instrument or gadgets and books, note books etc are strictly prohibited inside the test centers / during selection procedure, and if found will render him disqualified from the selection procedure.
- vii. Candidate should apply only if he fulfils all the physical standards and qualification mentioned in the advertisement to avoid any disappointment at later stage
- viii. Candidate has to report within prescribed time & date to the academy.

**Fees :-**

- i. Fees details:- Total course fees for external candidate Rs. 72,800/- ( Tuition and Library fees per week – Rs. 700/- and Accommodation, electricity and water charges per week – Rs. 700/-)



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

- ii. Course fees shall be paid at the time of admission within stipulated period. Failing to pay in stipulated time will result in cancellation of admission.
- iii. Fee once paid shall not be refunded under any circumstance.
- iv. Those discontinuing the course at any stage shall stand to forfeit their registration, admission and fee already remitted.
- v. Fees may be revised as per Govt. Orders.

**Attendance :-**

- i. This is a residential course activity & will be scheduled on 24 X 7 basis with strategic breaks for health, hygiene and physical rest etc.
- ii. Attendance and participation in all activities prescribed and notified from time to time is mandatory requirement to inculcate discipline and alertness among the trainee officers.
- iii. Students are expected to be present early for the classes.
- iv. The course duration shall be from 06.30 hrs to 17.30hrs daily from Monday to Friday for both theory as well as practicals.
- v. 85% attendance is compulsory to qualify for appearing in the final examination.
- vi. The student coming later than 10 minutes after commencement of the classes shall not be allowed to attend the particular session.
- vii. Remaining absent from the classes without prior information and notice will warrant strict action from the authorities.
- viii. Any student Remaining absent from the class for more than six consecutive days will result in termination of his admission and registration fee will stand forfeited.

**Uniform & Turn Out :-**

- i. During training officer must maintain clean shave, proper hair cut , up to date uniform with polished shoes & belt and other accessories and present himself in discipline, with smart turnout and must demonstrate exemplary behavior, failing which, the candidate will be liable for disciplinary action deemed fit.

**Discipline :-**

- i. Strict discipline should be observed by the trainee officer while in classrooms, at training grounds or while moving in the surrounding premises of the fire academy.





**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

- ii. The officers are expected to come properly dressed maintaining a neat personal hygiene.
- iii. The campus strictly prohibits habits such as smoking, chewing gum or pan etc.
- iv. Indiscipline by the students shall be noted and reviewed seriously by the authorities.
- v. Any complaints or suggestions that need attention can be communicated to the Director.

**Certification :-**

- i. Maharashtra State Fire Academy will issue certificates to the students who successfully pass the examinations conducted at the end of academic year.
- ii. This certificate shall be issued after 45 days from the date of the examination results.
- iii. Those seeking certificates by post shall remit the required postage in advance with a letter mentioning the mailing address to which the certificate is to be sent.

**Please visit :-** <http://www.mahafireservice.gov.in> and <http://mfs2017.mhpravesh.in> for online application and more details about Course contain.

or

- ii. Contact – Maharashtra Fire Service Academy, Vidyanagari, Hans Bhugra Marg, Santacruz (E), Mumbai 400098, Tel. No. 022-26677555, Fax- 022-26660287.

**Annexure 'III'**

**MEDICAL FITNESS CERTIFICATE ;**

(To be obtained from government hospital and submitted at the time of Physical Test)

**Medical Report History:-**

1. Present personal History :-	
2. Physical Examination:-	
i. Eye Sight- Distant Vision 6/6 without spectacles.	Yes/No
ii. Colour blindness	Yes/No
iii. Any disease of the skin, which is likely to cause disability or disfigurement	Yes/No
iv. The minimum range of expansion of chest after full inspiration should be 5 cm.	Yes/No
v. Normal hearing without any evidence of present or past disease of the ear, nose and throat.	Yes/No
vi. Disease of bones and joints of the body	Yes/No
vii. Past history of mental breakdown or fits.	Yes/No
viii. No medical deformity	Yes/No



**GOVT. OF MAHARASHTRA**  
**DIRECTORATE OF MAHARASHTRA FIRE SERVICE**  
**MAHARASHTRA FIRE SERVICE ACADEMY**  
Vidyanagari, Hans Bhugra Marg, Santacruz (East), Mumbai 400 098.  
Tel. No. 022-26677555, Fax : 022-26660287

ix. Knee knock	Yes/No
x. Flat foot:-	Yes/No
xi. Varicose vein	Yes/No
xii. Squint eyes	Yes/No
xiii. Teeth	Yes/No
xiv. Speech deficiency such as stammering	Yes/No
xv. Any major surgery	Yes/No
xvi. Pulse	Yes/No
xvii. Blood Pressure	Yes/No
xviii. ECG	Yes/No
xix. X-Ray Chest	Yes/No
xx. Any physical defect likely to interfere with the efficient performance of discharging life saving and fire fighting services	Yes/No
xxi. Any other disease	Yes/No
xxii. Remark	Yes/No

Certified that Shri. \_\_\_\_\_ Son of \_\_\_\_\_ aged \_\_\_\_\_ years was examined by me at \_\_\_\_\_ on \_\_\_\_\_ and has been declared medically fit for undergoing the Sub Fire Officer & Nominated Fire Officer Course (R) at the State Fire Academy of The Government of Maharashtra, which will involve theoretical and ground training.

Signature & Name with

Seal of Medical Practitioner