



The Maharaja Sayajirao University of Baroda
Vadodara - 390 002, Gujarat, India.

NOTIFICATION NO. ADE/ 11 of 2018-2019

The Maharaja Sayajirao University of Baroda invites '**Online/Offline Applications**' for the various Non-teaching posts to be filled in purely on temporary basis.

The desirous candidate shall be required to apply online on or before 29-11-2018 till 6.00 P.M. at: msubrecruitment.digitaluniversity.ac and offline for the post of Accounts/Audit Assistants in the format provided on the website.

The other details and conditions are available on the website of The Maharaja Sayajirao University of Baroda: www.msubaroda.ac.in.

Vadodara
Dated: 17-11-2018

N.K.Ojha
I/C Registrar

THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

NOTIFICATION NO ADE/11 of 2018-19 Dated 17-11-2018

The posts are to be filled up purely on Temporary basis as mentioned in advertisement.

The desirous candidates should note the following points:

Important Points:

- (i) The candidate shall be required to apply offline in the format provided on the website on or before 29-11-2018 at: msubrecruitment.digitaluniversity.ac or www.msubaroda.ac.in
- (ii) The hard copy of the downloaded application form duly filled, along with required enclosures and other relevant supporting documents need to be submitted by the applicant either on post or by hand to the Dispatch Section of the University, M.S. University of Baroda, Fatehgunj, Vadodara, on or before 29-11-2018.
- (iii) Candidate should possess the required educational qualifications and experience on the last date of submission of application.
- (iv) The offline application form fee is Rs. 500/- (Rs. 250 for SC/ST Candidates) that is required to be paid in DD in favour of 'Registrar, The Maharaja Sayajirao University of Baroda' payable at Baroda. The aforesaid application fee is non-refundable and no enquiries shall be entertained in this regard.
- (v) If the number of candidates possessing minimum qualifications is large, the University reserves the right to short-list the candidates for the purpose of calling of interview.
- (vi) The University reserves the right to postpone or to fill in the less number of Post at its discretion depending upon the requirement of the University.
- (vii) The decision of the competent authority shall be final.
- (viii) The candidates shall be required to appear in the personal interview at his/her own expenses.

Vadodara:
Dated: 17-11-2018

Sd/- N.K. Ojha
I/c Registrar

THE MAHARAJ SAYAJIRAO UNIVERSITY OF BARODA

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NAME AND QUALIFICATIONS FOR THE TEMPORARY NON-TEACHING POSITIONS

Sr. No.	Name of the posts	Name of the Section/Office	Qualification
1	Temporary Audit/Accounts Assistant (Four)	Accounts/Audit Section	1. B.Com with 1 st Class with five years of experience in the field of Auditing/Accounting. OR 2. M.Com with IInd Class with three years of experience in the field of Auditing/Accounting OR 3. B.Com with 1 st Class and completion of article-ship with CA Firm OR 4. CA Inter
			Salary: Rs.15,000/- fixed p.m.
			Age of the applicant should not be more than 35 years as on the date of advertisement

Place: Vadodara
Date: 17-11-2018

Sd/-N.K.Ojha
I/c Registrar

➤ (Print Below Application Form For Account/Audit Assistant)

**APPLICATION FOR THE POST OF
“TEMPORARY AUDIT/ACCOUNTS ASSISTANT”
IN THE M.S. UNIVERSITY OF BARODA**

- 1) Name of post applied :
- 2) Name:
- 3) Address:
- 4) Date of Birth:
- 5) E-Mail Address:
- 6) Contact No :

Affix passport
size latest
photo

** Candidate must be enclosed copy of his/her valid ID Proof. (PAN card/Driving License/Aadhar Card/Election Card)

7) Education Qualifications: (Graduation onwards)

Sr. No.	Degree	Specialization	Year	Institution
1.				
2.				
3.				
4.				
5.				

Note: Self certified copies of all the degrees/diplomas mark sheet/certificates to be enclosed

8) Experience:

Sr. No.	Name of Organization	Date of Joining	Date of Leaving	Brief of work done
1.				
2.				
3.				
4.				
5.				

Note:

1. Experience certificate from organization to be enclosed.
2. The candidate who have completed Article ship in CA Firm shall have to enclose his/her copy of Article ship completion certificate.

9) Notice Period: (if any, in case Candidate is currently working)

10) Specialized Skill :

11) Declaration :

I hereby declare that all above-mentioned information is in accordance with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.

Your's faithfully

Signature of the Applicant with Name

Date:

Place: