

# **HARYANA STAFF SELECTION COMMISSION PORTAL**

Recruitment against Advt. No 06/2015

Canal Patwari and Gram Sachiv

User Guide Part II



# WELCOME TO THE HARYANA STAFF SELECTION COMMISSION PORTAL

Onetime registration for multiple applications!

LOGIN


REGISTER

Welcome to the Haryana Staff Selection Portal

Call Center

Visual Tour

# Document Upload



## Haryana Staff Selection Commission

Government of Haryana

[Log Out](#)

Welcome, POOJA  
[LoginID : 200000014]

### HOME

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### FEE PAYMENT

- > Pay your Fee
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**Applicant Name: POOJA**

**Your Profile Status/आपकी प्रोफाइल स्थिति: COMPLETE**

1. Personal Information/ व्यक्तिगत जानकारी-	<a href="#">Complete</a>
2. Contact Details/संपर्क जानकारी-	<a href="#">Complete</a>
3. Reservation Details/आरक्षण जानकारी-	<a href="#">Complete</a>
4. Qualification Details/शैक्षणिक जानकारी-	<a href="#">Complete</a>
5. Photo Sign Upload/फोटो और हस्ताक्षर अपलोड करें-	<a href="#">Complete</a>

**For Applicant Only:**

1. Dear Applicant, please fill the fields carefully.
2. After this you can apply to post(s).
3. **After filling the Post, you will not be able to edit the filled profile.**

[View Profile](#) [Apply to Post\(s\)](#) [Upload Document](#)

**CLICK HERE TO UPLOAD DOCUMENT**



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## Document Upload

Sr.No.	Document Name	Upload/अपलोड	View	Edit
1	Class 10th Mark Sheet showing date of birth duly self-certified by affixing right hand thumb impression for female and left hand thumb impression for Male			
2	Scanned copy of Haryana Domicile certificate			


File Type Allowed **jpg,jpeg,png,bmp**

Maximum File Size Allowed **150 KB**

[Proceed>>](#)

CLICK HERE TO  
PROCEED

# Apply for Posts



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**CLICK HERE TO APPLY FOR ELIGIBLE POSTS**

[Apply to Post\(s\)](#) [Upload Document](#)





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**Applicant Name: POOJA**

इस भाग में अभ्यर्थी जिस पद के लिए अर्ह है, उन पद की सूची प्रसारित की जाएगी।  
अभ्यर्थी नीचे दिखाए गये पद में से किसी भी पद का चुनाव कर सकते हैं।


[View Applied Post](#)

Advertisment	Post Name	Application Date	Payment Date	Eligibility	Apply	Remarks
Advt.No. 06/2015	Canal Patwari	Start Date: 15/09/2015 End Date: 21/10/2015	Start Date: 15/09/2015 End Date: 23/10/2015	<a href="#">View</a>	<a href="#">Apply</a>	--
Advt.No. 06/2015	Gram Sachiv	Start Date: 15/09/2015 End Date: 21/10/2015	Start Date: 15/09/2015 End Date: 23/10/2015	<a href="#">View</a>	<a href="#">Apply</a>	--

[View Applied Post](#)

Click here to  
for the post  
you wish to  
apply.

# If You have applied earlier for previous Advt.



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### Other Essential Details

**Note:** In case you had applied against these posts no recruitment process could be initiated and the same were cancelled by the Haryana Staff Selection Commission, Panchkula vide Public Notice dated 1.5.2015. The candidates who had earlier applied against the above categories & whose details are available on web site of Haryana Staff Selection Commission i.e. [www.hssc.gov.in](http://www.hssc.gov.in) will also be eligible against the re-advertised posts and such candidates will be exempted from the payment of application fee. However, such candidates will have to apply afresh alongwith proof of depositing the application fee. They are required to have the fee Challan/credit certificate issued by Treasury/e-Challan as the case may be, alongwith the fresh application form and will produce the original Challan/credit certificate issued by Treasury /e-Challan at the time of interview/test/verification.

**Note 1.** The posts indicated below were advertised earlier by the Haryana Staff Selection Commission, Panchkula :

Sr. No.	Name of the Post	New Cat No.	Old Advt. No.	Old Cat. No.
1.	Canal Patwari	01	5/2007	04
2.	Gram Sachiv	02	2/2013	07

Did you applied previously for the advertisement.  Yes  No \*

Unique Number  \*

**Note:** Select your name carefully from the record of Haryana Staff Selection Commission by searching in the database by clicking Search Unique Number button.

[Search Unique Number](#) [CLICK HERE](#)

[Save and Proceed >>](#)



### Search Unique Number

POOJA  
000014]

*Note: Select your name carefully from the record of Haryana Staff Selection Commission by searching in the database by clicking here.*

Name	<input type="text" value="POOJA"/>
Father Name	<input type="text" value="RAM KUMAR"/>
Date Of Birth	<input type="text" value="01/08/1992"/>
<input type="button" value="Search"/>	

Candidate needs to click on search button to select there unique number



# Message of Success !!



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Data saved successfully.

Applicant Name: POOJA

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अभ्यर्थी नीचे दिखाए गये पद में से किसी भी पद का चुनाव कर सकते हैं।

View Applied Post

View Applied Post

Click here to  
view applied  
post

# Make Payment



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Applied Posts

S.N.	Post Name	Description	Current Status	Last Date to APPLY	View/Print	Delete	Payment
1.	Canal Patwari	Category No. 1 - Canal Patwari (Re-advertised)	Applied	21 Oct 2015	--		Not Paid
2.	Gram Sachiv	Category No. 2 - Gram Sachiv (Re-advertised)	Applied	21 Oct 2015	--		Not Paid

Make Payment

Add Another Post

Click here to make payment of fees.

# Click to Proceed for Payment



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Fee Cart

**Note: Payment for the following applied post groups has not been done. Select the post(s) for which you want to pay the fee.** निम्नलिखित लागू पोस्ट समूहों के लिए भुगतान नहीं किया गया है. आप शुल्क का भुगतान करने के लिए पोस्ट (ओं) का चयन करें।

Select the Post Group to make payment. Click on "Proceed To Payment".

Select	Advertisement	PostGroup	Fee	Last Payment Date	View Adv. Details
<input checked="" type="checkbox"/>	Advt.No. 06/2015	Canal Patwari	50	23/10/2015	
<input checked="" type="checkbox"/>	Advt.No. 06/2015	Gram Sachiv	50	23/10/2015	

Total Fee: **100**

Proceed To Payment

CLICK HERE

CLICK HERE

# Select Mode of Payment Manual Challan or Online and Select Bank

## Payment Mode Selection

Total Amount : ₹ 100.00

Post Applied : 2

Online

Manual Challan

स्टेट बैंक ऑफ पटियाला  
State Bank of Patiala  
Abadha Madadate With Tradition

SBP

IDBI BANK

IDBI

भारतीय स्टेट बैंक  
State Bank of India

SBI

punjab national bank

PNB

CLICK HERE

CLICK HERE TO  
SELECT BANK

Terms & Condition

CLICK HERE


I agree Terms & Condition

Back

Proceed


CLICK HERE

# Click To Take Challan Print



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 Your transaction has been made successful. Please take print out of receipt.


### Instructions

1. Transactions with "In Process" as Payment Status can be cancelled by clicking on 
2. Detailed receipt for the transaction can be taken by clicking on "Print" button under "Print Detailed Receipt" column.
3. Challan to be produce to the concerned bank can be taken by clicking on "Print" button under "Print Receipt/ Challan" column.
4. Receipt for Online/ Netbanking can also be taken by clicking on "Print" button under "Print Receipt/ Challan" column.

#### Transactions Details

Sr. No.	TransactionId	Total Fee	Payment Initiated On	Date Of Payment	Payment Status	Mode Of Payment	Cancel	Print Detailed Receipt	Print Receipt/ Challan
1	126400017828	25.00	08/09/2015		In Process	State Bank of Patiala( Manual Challan )		<a href="#">Print</a>	<a href="#">Print</a>

 **CLICK HERE**

 **CLICK HERE**

## After online application and fee payment

- Login after 3 days after making payment to bank to check whether acknowledgement has been received from Bank regarding payment. This acknowledgement is important.
- All required documents (Uploaded and other required documents as per advertisement) should be kept ready with you