



Re-Accredited by NAAC with 'A' Grade

**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

યુનિવર્સિટી કેમ્પસ, ઉધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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## **Employment Notice**

Veer Narmad South Gujarat University invites 'Online applications' for various teaching positions of post graduate departments and administrative positions of the University in connection with the permission granted by Education Department, Government of Gujarat, Gandhinagar vide Resolution No.DGY/1311/1576/Kh, dtd.1/1/2013, dtd.23/1/2013 and Resolution No.: DGY/1311/1576/Kh, dtd. 01-11-2014, No.DGY/1311/1576/Kh-2 dtd.19/11/2016. Eligible candidate shall be required to apply online on or before 20/05/2017 till 6:00 pm at: <http://vnsgurecruitment.mkcl.org>. The other details about application form fee, number of post and minimum qualifications are available on the University website: [www.vnsgu.ac.in](http://www.vnsgu.ac.in) and <http://vnsgurecruitment.mkcl.org>. Applicant needs to send two hard copies of the application on or before 25/05/2017 along with all self attested testimonials, certificates and all supporting documents relating to Academic Performance Indicators (API) to undersigned.

No.: GAD/GIA/EmpNotice/7370/2017

Date :02/05/2017

(A.V.Dhaduk)

I/C Registrar

# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007

**Employment Notice No.GAD/GIA/EmpNotice/7370/2017, Date: 02/05/2017**

## **Teaching Positions**

Sr No.	Name of the Department & Faculty	Name & No. of Post(s)	Category			
			SC	ST	SEBC	Open/General
1	Bio Sciences (Faculty of Science)	Professor - 1	-	-	1	-
		Associate Professor - 3	-	1-PH	-	2 (1-woman)
2	Chemistry (Faculty of Science)	Professor - 1	1		-	-
		Assistant Professor – 2 (1- PH-2 <sup>nd</sup> Attempt)				2 (1-PH)
3	Computer Science - MCA (Faculty of Computer Science & IT	Associate Professor – 1	-	-	-	1
4	Education (Faculty of Education)	Professor - 1			1-woman	
		Associate Professor – 2	-	1-woman	-	1-woman
		Assistant Professor – 1	-	-	-	1
5	English (2 <sup>nd</sup> Attempt) (Faculty of Arts)	Professor - 1	-	-	-	1
		Associate Professor – 2	-	-	1	1
6	Gujarati (Faculty of Arts)	Professor - 1		1		
7	Mathematics (Faculty of Science)	Associate Professor – 2	-	-	1	1
8	Rural Studies (Faculty of Rural Studies)	Assistant Professor – 1	-	-	1	-
9	Sociology (Faculty of Arts)	Assistant Professor – 1	-	-	-	1-women

## **Pay Scale of Teaching Positions**

Designation	Pay Band	Grade Pay
Professors	37400-67000	10000
Associate Professor	37400-67000	9000
Assistant Professors	15600-39100	6000

**Note:**

1. Qualifications, pay scale and service conditions are as per university/UGC/respective council.
2. Relaxation as per university/state government/UGC norms.

# Veer Narmad South Gujarat University

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**Employment Notice No.GAD/GIA/EmpNotice/7370/2017, Date: 02/05/2017**

## **Specialization of Teaching Positions**

<b>Sr No.</b>	<b>Name of the Department / Faculty</b>	<b>Name &amp; No. of Post(s)</b>	<b>Post / Specialization</b>
1	Bio Sciences (Faculty of Science)	Professor - 1	1 - Animal Science / Zoology
		Associate Professor - 3	1 - Plant Science / Botany 1 - Microbiology 1 - Animal Science / Zoology
2	Chemistry (Faculty of Science)	Professor - 1	Chemistry
		Assistant Professor – 2 (1- PH-2 <sup>nd</sup> Attempt)	1 (PH) – Inorganic / Organic Chemistry 1 – Inorganic / Analytical Chemistry
3	Computer Science - MCA (Faculty of Computer Science & IT)	Associate Professor – 1	Web Technology / Database Technology / Mobile Technology
4	Education (Faculty of Education)	Professor - 1	No Specialization insisted upon
		Associate Professor – 2	No Specialization insisted upon
		Assistant Professor – 1	No Specialization insisted upon
5	English (2 <sup>nd</sup> Attempt) (Faculty of Arts)	Professor - 1	ELT/Applied Linguistics
		Associate Professor – 2	1 - ELT/Applied Linguistics 1- No Specialization insisted upon
6	Gujarati (Faculty of Arts)	Professor - 1	No Specialization insisted upon
7	Mathematics (Faculty of Science)	Associate Professor – 2	1 – Numerical Analysis, Fluid Dynamics, Differential Equation, Topology / Algebra 1 – Numerical Analysis, Fluid Dynamics, Differential Equation, Aproximation Theory, Algebra
8	Rural Studies (Faculty of Rural Studies)	Assistant Professor – 1	1 - Master of Rural Studies with research experience in socio-economic studies
9	Sociology (Faculty of Arts)	Assistant Professor – 1	1 - Master of Sociology with Research Experience in Marginalized groups

# Veer Narmad South Gujarat University

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**Employment Notice No.GAD/GIA/EmpNotice/7370/2017, Date: 02/05/2017**

## **Non-Teaching/Administrative Positions**

Sr. No.	Name of the Post	Number of Post(s)	Category			
			SC	ST	SEBC	Open/General
1	Librarian (University) (4 <sup>th</sup> Attempt)	01				1
2	Deputy Registrar	01		1		
3	Deputy Accountant (4 <sup>th</sup> Attempt)	01				1
4	Assistant Accountant	01				1
5	Junior Clerk/Typist	08	1	2 (1-woman)		5 (1-woman)
6	Laboratory Assistant (Chemistry)	04	1	1		2 (1-woman)
7	Laboratory Assistant (Physics)	01			1	

## **Pay Scale of Non-Teaching/Administrative Positions**

Sr. No.	Name of the Post	Pay Scale (Rs.)
1	Librarian (University) (4 <sup>th</sup> Attempt)	Rs.15600-39100, Grade Pay 6600
2	Deputy Registrar	Rs.15600-39100, Grade Pay 6600
3	Deputy Accountant (4 <sup>th</sup> Attempt)	Fix Salary of Rs.38,090/- per month for first five years Rs. 9300-34800, Grade Pay 4600
4	Assistant Accountant	Fix Salary of Rs.38,090/- per month for first five years Rs. 9300-34800, Grade Pay 4400
5	Junior Clerk/Typist	Fix Salary of Rs.19,950/- per month for first five years Rs. 5200-20200, Grade Pay1900
6	Laboratory Assistant (Chemistry)	Fix Salary of Rs.19,950/- per month for first five years Rs. 5200-20200, Grade Pay1900
7	Laboratory Assistant (Physics)	Fix Salary of Rs.19,950/- per month for first five years Rs. 5200-20200, Grade Pay1900

### **Note:**

1. Qualification for the post of Librarian is as per UGC norms.
2. Pay scale and terms & conditions as per State Government norms.
3. For the post of Sr. No.(3) to (7) recruitment shall be as per Resolution No. KhRCh/2002/57/(Part-2)/J.1, Dated 12/07/2016 of Finance Department on fix pay for the first five years.
4. Relaxation as per university/state government norms.

# **Veer Narmad South Gujarat University**

**Udhana-Magdalla Road, Surat-395007.**

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## **Minimum Qualifications for Teaching Positions in University Departments** **Employment Notice No.GAD/GIA/EmpNotice/7370/2017, Date: 02/05/2017**

1. The minimum qualifications for the Post of Assistant Professor / Associate Professor/ Professor as expressed by UGC and AICTE Gazette Notifications and G. R. of Govt. of Gujarat and subsequent amendments made therein.
2. The minimum qualifications required for the post of Assistant Professors, Associate Professors, Professors, Librarian will be those as prescribed by the UGC time to time.
3. A relaxation of 5% may be provided at the Graduate and Master's level for the Scheduled Caste / Scheduled Tribes / Differently abled (Physically and Visually differently abled) / Other Backward Classes (OBC/SEBC) (Non-Creamy layer) categories for the purpose of eligibility and for assessing good academic records during different recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
4. NET/SLET/SET shall remain the minimum eligibility condition for recruitment and appointment of Assistant Professor. Provided however, that candidates, who are have been awarded a Ph.D. Degree in accordance with the UGC (Minimum Standards and Procedure for award of Ph.D. Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professors in Universities/ Colleges/ Institutions.
5. Further the award of Degrees to Candidates registered for the M.Phil/Ph.D. Programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / By Laws / Regulations of the Institution awarding the Degrees and the Ph.D Candidates shall be exempted from the requirement of Minimum Eligibility Condition of "NET/SLET/SET for recruitment and appointment of Assistant Professor or Equivalent Positions in Universities / Colleges / Institutions subject to the fulfillment of the following conditions:-
  - a. Ph.D Degree of the Candidate awarded in regular mode only;
  - b. Evaluation of the Ph.D Thesis by at least two External Examiners;
  - c. Candidate had published two Research Papers out of which at least one in Referred Journal from out of his/her Ph.D Work;
  - d. The Candidate had presented two Papers in Seminars/Conferences from out of his/her Ph.D Work;
  - e. Open Ph.D Viva Voce of the Candidate had been conducted.(a) to (e) above are to be certified by the Vice Chancellor /Pro-Vice Chancellor / Dean (Academic Affairs) / Dean (University Instructions) / issued by Registrar"
6. NET/SLET/SET shall not be required for such Master's Degree programs in disciplines for which NET/SLET/SET accredited test is not conducted.
7. A minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) will be required at Master's level for those recruited as Teachers at any level from Industries and Research Institutions and at the entry level of Assistant Professors, Assistant Directors of Physical Educations and Sports.

8. A relaxation of 5% marks may be provided from 55 to 50% marks to the Ph.D. degree holder who have obtained their degree prior to 19th September, 1991 for all those positions governed by the UGC regulations.
9. The Ph.D. degree shall be a mandatory qualification for the appointment of Professors.
10. The Ph.D. degree shall be a mandatory qualification for all candidates to be appointed as Associate Professor through direct recruitment.
11. The period of time taken by the candidates to acquire M.Phil. and/or Ph.D. shall not be considered as teaching/research experience to be claimed for the appointment to the teaching positions. However, the period of active service spent on pursuing Research Degree i.e. for acquiring Ph.D. degree simultaneously without taking any kind of leave may be counted as teaching experience for the purpose of direct recruitment /promotion to the post of Associate Professor and above as per UGC letter D.O. No. F.17-8/2013 (PS), dated: 1<sup>st</sup> March 2016.

**Qualifications for the Post of Professor, Associate Professor, Assistant Professor for the Department of Biosciences, Chemistry, Computer Science, English, Gujarati, Mathematics, Rural Studies, Sociology as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 and subsequent amendment therein.**

**PROFESSOR**

**A.**

- i. An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- ii. A minimum of ten years of teaching experience in university/college, and/or experience in research at the university/national level institutions/industries, including experience of guiding candidates for research at doctoral level.
- iii. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
- iv. A minimum API score of 400 as stipulated in the Academic Performance Indicator (API) based Performance based Appraisal System (PBAS), set out in the UGC Regulations 2016 (4<sup>th</sup> Amendment).

**OR**

- B.** An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/ allied/ relevant discipline, to be substantiated by credentials.

### **ASSOCIATE PROFESSOR**

- i Good academic record with a Ph.D. degree in the concerned/ allied/ relevant disciplines.
- ii A master's degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of assistant professor in a university, college or accredited research institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- iv Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- v. A minimum API score of 300 as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 (4<sup>th</sup> amendment).

### **ASSISTANT PROFESSOR**

- i. Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- iii. Notwithstanding anything contained in sub-clauses (i) and (ii) above, candidates, who are, or have been awarded a Ph. D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, (effective from July 11 2009) shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.  
Further, the award of degree to candidates registered for the M.Phil. / Ph.D. Programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / By Laws / Regulations of the Institutions awarding the Degree and the Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfillment of the following conditions:-
  - a. Ph.D. degree of the candidate awarded in regular mode only;
  - b. Evaluation of the Ph.D thesis by at least two external examiners;
  - c. Open Ph.D. viva voce of the candidate had been conducted;
  - d. Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
  - e. Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D. work.(a) to (e) as above are to be certified by the Vice Chancellor /Pro-Vice Chancellor / Dean (Academic Affairs) / Dean (University Instructions) / issued by Registrar".
- iv. NET/SLET/SET shall also not be required for such masters programmes in disciplines for which NET/SLET/SET is not conducted.

**Qualifications for the Post of Professor/Associate Professor/Assistant Professor in Education as per National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2014**

**PROFESSOR**

- i. Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- ii. Postgraduate degree in Education (M.Ed./M.A. Education) with minimum 55% marks.
- ii. Ph.D. degree in Education or in the discipline relevant to the area of specialization.
- iv. A minimum of ten years of teaching experience in university/college, and/or experience in research at the university/national level institutions/industries, including experience of guiding candidates for research at doctoral level.
- iv. A minimum API score of 400 as stipulated in the Academic Performance Indicator (API) Based Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 (4<sup>th</sup> Amendment).

**ASSOCIATE PROFESSOR**

- i. Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- ii. Postgraduate degree in Education (M.Ed./M.A. Education) with minimum 55% marks.
- ii. Ph.D. degree in Education or in the discipline relevant to the area of specialization.
- iv. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of assistant professor in a university, college or accredited research institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- iv. A minimum API score of 300 as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 (4<sup>th</sup> amendment).

**ASSISTANT PROFESSOR**

- i. Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- ii. Postgraduate degree in Education (M.Ed./M.A. Education) with minimum 55% marks.
- iii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- iv. Notwithstanding anything contained in sub-clauses (i) and (ii) above, candidates, who are, or have been awarded a Ph. D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, (effective from July 11 2009) shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.



Further, the award of degree to candidates registered for the M.Phil. / Ph.D. Programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / By Laws / Regulations of the Institutions awarding the Degree and the Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfillment of the following conditions:-

- a. Ph.D. degree of the candidate awarded in regular mode only;
  - b. Evaluation of the Ph.D thesis by at least two external examiners;
  - c. Open Ph.D. viva voce of the candidate had been conducted;
  - d. Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
  - e. Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D. work.
- (a) to (e) as above are to be certified by the Vice Chancellor /Pro-Vice Chancellor / Dean (Academic Affairs) / Dean (University Instructions) / issued by Registrar".

**Qualifications for the Post of Associate Professor in Department of Computer Science (MCA) as per All India Council for Technical Education (Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree & Diploma) Regulations, 2010 and subsequent amendment therein.**

1. Ph.D. shall be from a recognized University.
2. #Equivalence for Ph.D. is based on publication of five international journal papers, each journal having a cumulative impact index of not less than 2.0, with incumbent as the main author and/or five publications being in the authors' area of specialization
3. For an incumbent Assistant professor, experienced at the level of Assistant Professor will be considered equivalent to experience at the level of Associate Professor, provided the incumbent Assistant professor has acquired or acquires Ph. D. degree in the relevant discipline .
4. Experience at Diploma Institutions is also considered equivalent to experience in degree level Institutions at appropriate level and as applicable. However, qualifications as above shall be mandatory.
5. A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/ Differently-abled (Physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.

6. In case of research experience, good academic record and books / research paper publication / IPR / patents record shall be required as deemed fit by the expert members of the Selection committee. If the experience in industry is considered, the same shall be at managerial level equivalent to head of the Department with active participation record in designing, planning, executing, analyzing, quality control, innovating, training, technical books/ research paper publication / IPR / patents, etc. as deemed fit by the expert members of the Selection Committee.
7. If a class / division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to first class / division. If a grade Point System is adopted the CGPA will be converted into equivalent marks as described below. Fellow of Indian Institute of Management or Institute recognized by AICTE and declared equivalent by AIU shall be considered equivalent to Ph.D.

Grade Point	Equivalent Percentage
6.25	55%
6.75	60%
7.25	65%
7.75	70%
8.25	75%

#### **ASSOCIATE PROFESSOR**

- i. B.E./B.Tech. and M.E./M.Tech. in relevant branch with First Class or equivalent either in B.E./B.Tech. or M.E./M.Tech.  
OR
- i. B.E./B.Tech. and MCA with First class or equivalent in either B.E./B.Tech. or MCA.  
OR
- i. MCA with First Class or equivalent with two years relevant experience
- ii. Ph.D. or equivalent<sup>#</sup>, in appropriate discipline.
- iii. Post Ph.D. publications and guiding Ph.D. student is highly desirable
- iv. Minimum of 5 years experience in teaching and/or research and/or of which at least 2 years shall be post Ph.D. is desirable.
- v. A minimum API score of 300 as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 (4<sup>th</sup> amendment).

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## **Minimum Qualifications for Administrative Positions in University Office/Department** **Employment Notice No.GAD/GIA/EmpNotice/7370/2017, Date: 02/05/2017**

- Name of Post : Librarian (University)
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty/Department : University Library  
/Office
- Pay Scale : Rs.15600-39100 + 6600 Grade Pay
- Qualification :

### **Essential :**

- i. A Master's degree in library science / Information Science / documentation with at least 55% marks or its equivalent grade of B in the UGC seven points scale and consistently good academic record set out in the UGC Regulations.
- ii. At least thirteen years as a Deputy Librarian in a University library or eighteen years experience as a College Librarian.
- iii. Evidence of innovative library service and organization of published work.
- iv. Evidence of published work (Library Research Papers) with a minimum of 5 books and / or publication in indexed / ISBN / ISSN numbered journals and / or ISBN / ISSN numbered books.
- v. A Minimum API score of 400 as stipulated in the Academic Performance Indicator (API) Based Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 (4<sup>th</sup> Amendment).
- vi. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G5, dt.13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.

### **Desirable :**

- i. A M.Phil/Ph.D. Degree in library science/ Information Science / documentation / archives and manuscript-keeping
- Selected candidate has to pass C.C.C.+ and Hindi/Gujarati Higher Level examinations during probation period as per Government resolution if not passed.

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# Veer Narmad South Gujarat University

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- Name of Post : Deputy Registrar
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty/Department : University Office  
/Office
- Pay Scale : Rs.15600-39100 + 6600 Grade Pay
- Qualification :
  - i. A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.
  - ii. Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, **OR**
  - ii. Comparable experience in research establishment and / or other Institutions of higher education, **OR**
  - ii. Five years' of administrative experience as Assistant Registrar or in an equivalent post.
  - iii. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G5, dt.13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.
- Selected candidate has to pass C.C.C.+ (Course on Computer Concept+) and Hindi / Gujarati Higher Level examinations during probation period as per Government resolution if not passed.

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# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007

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- Name of Post : Deputy Accountant
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty/Department : University Office  
/Office
- Pay Scale : Fix pay of Rs.38,090/- per month for first five years as per State Government norms. After successfully completion of 5 (five) years contractual appointment, the candidate shall be appointed in the regular pay scale provided they fulfill all the other conditions laid down vide concerned Government Departments / University from time to time in this regard.
  
- Qualification :

**Essential :**

- i. Master's Degree in Commerce with at least 55% of the marks or its equivalent grade for 55 % where grading system is practiced from recognized University with Advance Accounting and Auditing as a special/principal/main subject.
- ii. Total 05 years of supervisory level experience of accounting work.
- iii. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G5, dt.13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.

**Preferable :**

- i. Good knowledge of Computerized Accounting System.
  - ii. Post Graduate Diploma in Computer Application (P.G.D.C.A.) from recognized University.
- Selected candidate has to pass C.C.C. and Hindi/Gujarati Higher Level examinations during contractual period as per Government resolution if not passed.

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# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007

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- Name of Post : Assistant Accountant
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty/Department : University Office  
/Office
- Pay Scale : Fix pay of Rs.38,090/- per month for first five years as per State Government norms. After successfully completion of 5 (five) years contractual appointment, the candidate shall be appointed in the regular pay scale provided they fulfill all the other conditions laid down vide concerned Government Departments / University from time to time in this regard.
- Age Limit : Not more than 35 years at the time of Advertisement. Age relaxation for S.C., S.T., S.E.B.C., Female, PwD, Ex-serviceman, candidates shall be as per State/University Policy.
- Qualification :

## **Essential :**

- i. Master's Degree in Commerce with at least 50% of the marks or its equivalent grade for 50 % where grading system is practiced from recognized UGC recognized University with Advance Accounting and Auditing as a special / principal / main subject **OR**
- i. Chartered Accountant (C.A.) or I.C.W.A.
- ii. Minimum 03 years experience of accounting work.
- iii. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G.5, dtd.13/08/2008 and dt.18/03/2016 of General Administration Department, Gandhinagar.

## **Desirable :**

- i. Previous experience of the same nature in University or other Government institutions.
  - ii. Good knowledge of Computerized Accounting System.
  - iii. Post Graduate Diploma in Computer Application (P.G.D.C.A.) from recognized University.
- Selected candidate has to pass C.C.C. and Hindi/Gujarati Higher Level examinations during contractual period as per Government resolution if not passed.

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# Veer Narmad South Gujarat University

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- Name of Post : Junior Clerk / Typist
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty / Department: University Office.  
/ Office The candidate selected for the post shall be required to serve at any place notified as the Campus of the University.
- Pay Scale : Fix pay of Rs.19,950/- per month for first five years as per State Government norms. After successfully completion of 5 (five) years contractual appointment, the candidate shall be appointed in the regular pay scale provided they fulfill all the other conditions laid down vide concerned Government Departments / University from time to time in this regard.
- Age Limit : Not more than 35 years at the time of Advertisement. Age relaxation for S.C., S.T., S.E.B.C., Female, PwD, Ex-serviceman, candidates shall be as per State/University Policy.
- Qualification :

## **Essential :**

- i. Any Graduate from UGC recognized University.
- ii. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G5, dt.13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.

## **Desirable :**

- i. Sufficient knowledge of computer relating to Data Operating, Gujarati Typewriting, English Typewriting etc.
  - ii. Previous experience in University / Government departments is desirable.
- Selected candidate has to pass C.C.C. (Course on Computer Concept) and Hindi / Gujarati Higher Level examinations during contractual period as per Government resolution if not passed.

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# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007

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- Name of Post : Laboratory Assistant (Chemistry)
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty : Faculty of Science
- Department / Office : Department of Chemistry of the University as well as he / she shall be required to serve at any place notified as the Campus of the University.
- Pay Scale : Fix pay of Rs.19,950/- per month for first five years as per State Government norms. After successfully completion of 5 (five) years contractual appointment, the candidate shall be appointed in the regular pay scale provided they fulfill all the other conditions laid down vide concerned Government Departments / University from time to time in this regard.
- Age Limit : Not more than 35 years at the time of Advertisement. Age relaxation for S.C., S.T., S.E.B.C., Female, PwD, Ex-serviceman, candidates shall be as per State/University Policy.
- Qualification :

**Essential :**

- i. Bachelor of Science (B.Sc.) from UGC recognized University with Chemistry as a main subject, **OR**
- i. Master of Science (M.Sc.) from UGC recognized University with Chemistry as a main subject.
- ii. Two years experience as Laboratory Assistant in the related subject's Laboratory.
- iii. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G5, dt.13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.

**Desirable :**

- i. Sufficient knowledge of computer relating to Data Operating, Gujarati Typewriting, English Typewriting etc.
  - ii. Previous experience in University / Government departments is desirable.
- Selected candidate has to pass C.C.C. (Course on Computer Concept) and Hindi / Gujarati Higher Level examinations during contractual period as per Government resolution if not passed.

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# Veer Narmad South Gujarat University

Udhana-Magdalla Road, Surat-395007

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- Name of Post : Laboratory Assistant (Physics)
- Type of Post : Administrative (Regular/Grant-in-Aid)
- Faculty : Faculty of Science
- Department / Office : Department of Physics of the University as well as he / she shall be required to serve at any place notified as the Campus of the University.
- Pay Scale : Fix pay of Rs.19,950/- per month for first five years as per State Government norms. After successfully completion of 5 (five) years contractual appointment, the candidate shall be appointed in the regular pay scale provided they fulfill all the other conditions laid down vide concerned Government Departments / University from time to time in this regard.
- Age Limit : Not more than 35 years at the time of Advertisement. Age relaxation for S.C., S.T., S.E.B.C., Female, PwD, Ex-serviceman, candidates shall be as per State/University Policy.
- Qualification :

**Essential :**

- i. Bachelor of Science (B.Sc.) from UGC recognized University with Physics as a main subject, **OR**
- i. Master of Science (M.Sc.) from UGC recognized University with Physics as a main subject.
- ii. Two years experience as Laboratory Assistant in the related subject's Laboratory.
- iii. At the time of appointment selected candidate possesses a certificate of basic knowledge of computer applications of any institute as per resolution No.CRR-10-2007-120320-G5, dt.13/08/2008 and dt.18/03/2016 of General Administrative Department, Gandhinagar.

**Desirable :**

- i. Sufficient knowledge of computer relating to Data Operating, Gujarati Typewriting, English Typewriting etc.
  - ii. Previous experience in University / Government departments is desirable.
- Selected candidate has to pass C.C.C. (Course on Computer Concept) and Hindi / Gujarati Higher Level examinations during contractual period as per Government resolution if not passed.

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**Veer Narmad South Gujarat University**  
**Udhana-Magdalla Road, Surat-395007.**

**Documents required (need to upload) for the Teaching and Non-teaching/Administative Positions**

**Employment Notice No.GAD/GIA/EmpNotice/7370/2017, Date: 02/05/2017**

<b>Sr No</b>	<b>Name of Document</b>
1.	School Leaving Certificate (Compulsory)
2.	UG Marksheet (Compulsory)
3.	PG Marksheet
4.	M.Phil Marksheet
5.	UG Degree Certificate
6.	PG Degree Certificate
7.	M.Phil Degree Certificate
8.	Ph.D Degree
9.	Ph.D. Registration Certificate
10.	PET Certificate
11.	Course Work Completion Certificate
12.	NET/SLET Certificate
13.	Experience Certificate
14.	University Recognition Letter regarding appointment at UG and PG Teaching for college teachers
15.	Caste Certificate(Compulsory for Reserve Category)
16.	Creamy Layer Certificate(Compulsory for SEBC)
17.	Document regarding Conversion table from CGPA to Percentage in case of marksheet with CGPA
18.	Gold Medal/1 <sup>st</sup> Rank Certificate (if any)
19.	NSS Merit Certificate (if any)
20.	NCC 'B' / 'C' Certificate (if any)
21.	Other degree/diploma/certificate course marksheets/certificates
22.	Any other documents required for claiming score/marks in score card proforma which shall not be provided for claiming API.

**Note :**

- Academic Performance Indicators (API) is applicable for the post of Associate Professor, Professor and Librarian. These candidates need to submit (not to be uploaded on website) all verifiable proofs/documents in two sets for claiming API with proper enclosure number towards each category and sub category by Speed Post or Register Ad only. In case of ambiguity or absence of such proof API claimed by the candidate shall not be considered. The major publications also need to submit (not to be uploaded on website) in two sets by Speed Post or Register Ad only as per order mentioned in online application form.**
- Score card proforma is applicable for the post of Assistant Professor, Associate Professor, Professor and Librarian. These candidates need to submit all verifiable proofs/documents in two sets for claiming scores/marks in Score Card Proforma. In case of ambiguity or absence of such proof score/marks claimed by the candidate shall not be considered.**